



CITY CLERK
GLOUCESTER, MA
12 DEC 13 AM 11:29

GLOUCESTER CITY COUNCIL

9 Dale Avenue, Gloucester, MA 01930
Office (978) 281-9720 Fax (978) 282-3051

Budget & Finance Committee

Thursday, December 20, 2012 – 6:00 p.m. - 1st Fl. Council Committee Rm. – City Hall

AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. *Memorandum from DPW Director re: requesting \$500,000 from available certified Sewer Enterprise free cash to fund improvements in the Annisquam neighborhood*
2. *Memorandum from DPW Director re: requesting \$500,000 from available certified Sewer Enterprise free cash to fund sewer improvements in the Commonwealth Avenue neighborhood*
3. *Memorandum from DPW Director re: request a loan authorization in the amount of \$4,000,000 to fund construction related to the CSO modified Consent Decree and Long Term Control Plan (CSO-005-1 Area Construction)*
4. *Memorandum from Harbormaster re: request establishment of three Stabilization Funds and a Waterways Improvement and Maintenance Fund*
5. *Supplemental Appropriation-Budgetary Request (#2013-SA-16) from Harbormaster's Office*
6. *Supplemental Appropriation-Budgetary Request (#2013-SA-17) from Harbormaster's Office*
7. *Supplemental Appropriation-Budgetary Request (#2013-SA-18) from Harbormaster's Office*
8. *Supplemental Appropriation-Budgetary Request (#2013-SA-19) from Harbormaster's Office*
9. *Supplemental Appropriation-Budgetary Request (#2013-SA-20) from Harbormaster's Office*
10. *Memorandum from Gloucester Public Schools Director of Finance re: requesting permission to pay FY12 invoices with FY13 and permission to pay services/goods procured without a purchase order in place*
11. *Memorandum from Police Chief re: permission to reimburse expenses for an officer's EMT certification, some of which were incurred in FY12, from FY13 EMT budget line items*
12. *Communication and Stated Contract Form from Assistant to the EMD re: request City Council acceptance of a \$4,500 CERT grant From MEMA*
13. *CC2012-070 (Whynott) Amend GCO Chapter 8, Article I "in General", Sec. 8-1 re: License for storing inflammables fees Subsection (C)*
14. *CC2012-071 (Whynott/Hardy) Amend GCO Chapter 4, Article II "Dogs" Sec. 4-22 "Fees and penalties" subsection (a) re: Dog license fees*
15. *Communication from Standard & Poor's Rating Services re: City's State Qualified Bonds, Series 2009*
16. *Standard & Poor's Rating Services Summary of Gloucester, Massachusetts; Non-School State-Programs*
17. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization and Auditor's Report*

COMMITTEE

Councilor Paul McGeary, Chair
Councilor Joseph Ciolino, Vice Chair
Councilor Melissa Cox

Committee members – Please bring relevant documentation

Back-up and Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Kenny Costa
Jeffrey Towne
Police Chief Leonard Campanello
Harbormaster Jim Caulkett
Mike Hale
Hans Baumhauer

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Public Works
28 Poplar Street
Gloucester, MA 01930



TEL 978-281-9785

FAX 978-281-3896

mhale@gloucester-ma.gov

CITY OF GLOUCESTER

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Jim Duggan, Chief Administrative Officer
Jeff Towne, Chief Financial Officer

FROM: Michael Hale, Director of Public Works

DATE: 5 December 2012

SUBJECT: Request for Certified Sewer Free Cash – Commonwealth Avenue neighborhood and Emergency Pump Station Work

As you aware, the Massachusetts Department of Revenue certified the amount of “available funds”, otherwise known as “free cash”, as of June 30, 2012 for the Sewer Fund to be \$1,971,986. While I wish to maintain a significant portion of that in case of emergency, it is my recommendation to use a portion of it for capital requests.

I am requesting \$500,000 from the available certified Sewer Enterprise free cash be used to fund sewer improvements in the Commonwealth Avenue neighborhood. The planned improvements would be to an existing but deficient sewer collection systems. The proposed work would include: relaying of sewer mains and services, and the installation of sewer manholes for routine and preventative maintenance.

Public Works has also identified a number of deficiencies within our sewer pump stations. In coordination with our contract operator, Public Works has compiled a list of critical deficiencies including: electrical controls, pump motors, odor control and backup power. A comprehensive evaluation of all sewer pump stations is planned for 2013, and a long-term capital plan will develop from that evaluation. The critical items identified need immediate support to ensure proper operations at the pump stations.

Public Works anticipates all work associated with the funding request to be undertaken early in 2013 and completed by the end of the fiscal year.

Public Works
28 Poplar Street
Gloucester, MA 01930



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FAX 978-281-3896

mhale@gloucester-ma.gov

CITY OF GLOUCESTER

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Jim Duggan, Chief Administrative Officer
Jeff Towne, Chief Financial Officer

FROM: Michael Hale, Director of Public Works

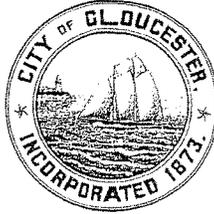
DATE: 5 December 2012

SUBJECT: Request for Certified Water Free Cash Water Main Replacement in Annisquam

As you aware, the Massachusetts Department of Revenue certified the amount of "available funds", otherwise known as "free cash", as of June 30, 2012 for the Water Fund to be \$1,718,715. While I wish to maintain a significant portion of that in case of emergency, it is my recommendation to use a portion of it for capital requests.

I am requesting that \$500,000 from the available certified Water Enterprise free cash be used to fund continued water improvements in the Annisquam neighborhood. As you are also aware, the Department of Public Works began a program of water main replacement in Annisquam in the summer of 2012. The program is replacing cast iron, heavily tuberculated water mains that are causing discolored water in the area. With this funding request, Public Works believes we can address much of the remaining balance of old water mains. Water main replacement will not begin until the freezing weather has passed for the season and the threat to temporary water bypass ends.

Public Works
28 Poplar Street
Gloucester, MA 01930



TEL 978-281-9785
FAX 978-281-3896
mhale@gloucester-ma.gov

CITY OF GLOUCESTER
DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

Date: 4 December 2012

To: Mayor Carolyn Kirk
CAO, James Duggan
CFO, Jeff Towne

From: Michael B. Hale, Director of Public Works

RE: Request for Loan Authorization from City Council
Combined Sewer Overflow (CSO) Modified Consent Decree and Long Term Control Plan
CSO-005-1 Area Construction

This memo is to request a loan authorization of \$4,000,000 from the City Council to fund the construction related to the above referenced CSO Long Term Control Plan within the CSO 005-1 area of downtown. Attached are maps of the affected area under this order.

History

The City of Gloucester entered into a Modified Consent Decree with the USEPA and MassDEP on September 2, 2005. Among other provisions, the MCD requires the City to complete the following design and construction projects:

Phase I) Install a new drain outfall off Pavilion Beach and new drain pipe up Washington Street to allow sewer separation in the CSO-002 area.

STATUS = Complete as of October of 2007

Phase II) Design and construct sewer separation in the CSO-002 area, involving installation of new drain and/or sewer pipes to remove "clean" rainwater and groundwater from the sewers and directing them to the new Washington Street drain and outfall off Pavilion Beach.

STATUS = Complete as of April 2011.

Phase III) The MCD previously required the City to complete the Phase III plan as described in the Long-Term CSO Control Plan (LTCP) which estimated the project cost at \$12.6 million which

included extensive construction in the CSO-005-1 and 006 areas. The modified Phase III project is projected to cost \$7.0 million with higher cost-effectiveness. The modified Phase III plan includes a reduced sewer separation project area in the CSO-005-1 and 006 areas combined with an addition of sewer separation in the CSO-004 and CSO-005-2 areas.

Project #1: Design and construct sewer separation in the CSO-004 area, CSO-005-2 area, and lower portion of the CSO-006 area; involving installation of new drain and/or sewer pipes to redirect clean water from the sewers to drains to increase capacity in the sewer system and reduce combined sewer overflow activity.

STATUS = Complete as of July 2012.

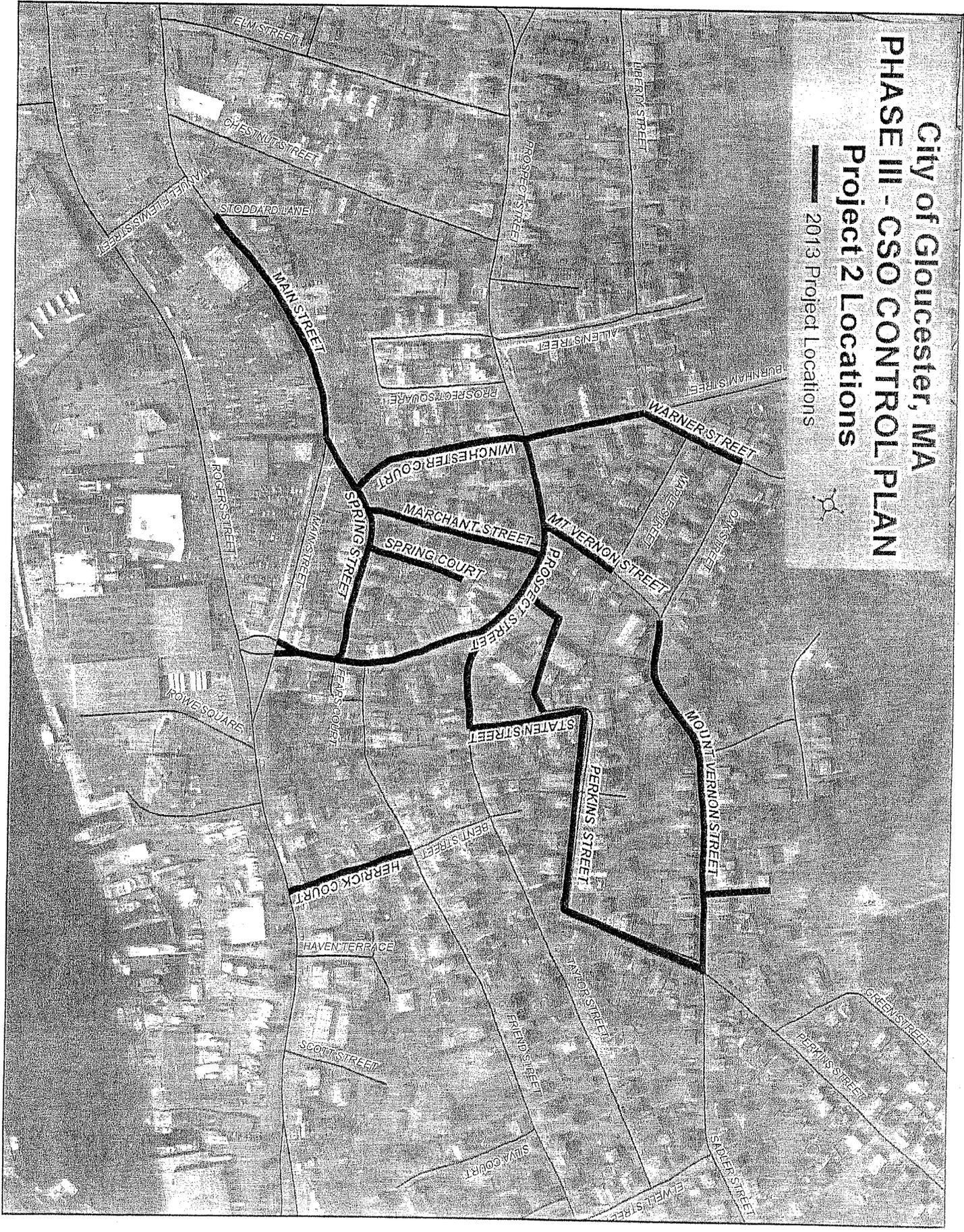
Project included permanent closure of CSO-005-2 (Chestnut Street at Main Street) and CSO-006 (Eastern Avenue at East Main Street).

Project #2: Design and construct sewer separation in the CSO-005-1 area, involving installation of new drain and/or sewer pipes to redirect clean water from the sewers to drains to increase capacity in the sewer system and reduce combined sewer overflow activity.

STATUS = Design complete and at MassDEP for review. Construction planned for 2013.

City of Gloucester, MA PHASE III - CSO CONTROL PLAN Project 2 Locations

— 2013 Project Locations



City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9707
FAX 978-282-4113
jtowne@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE CHIEF FINANCE OFFICER

MEMORANDUM

To: Mayor Kirk
From:  Jeffrey C. Towne, City CFO/Treasurer/Collector
Date: December 4, 2012
Re: Loan Order Request – CSO Project

The following Loan Order Authorization is required to appropriate the funds requested by Mr. Hale, DPW Director and to authorize the City Treasurer to borrow the funds:

Order that up to \$4,000,000 is appropriated for the purpose of funding additional CSO Long-term Control Plan expenses including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow up to \$4,000,000 and to issue bonds or notes thereof under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws or any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer, with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust ("Trust") established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or the financing thereof; and that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

Harbormaster's Office
19 Harbor Loop
Gloucester, MA. 01930



TEL 978 282 3012
FAX 978 281 4188

CITY OF GLOUCESTER
HARBORMASTER'S OFFICE

MEMORANDUM

TO: Carolyn A. Kirk, Mayor
FROM: Jim Caulkett, Harbormaster
RE: Establishment of 3 Stabilization Funds and a Waterways Improvement and Maintenance Fund
Date: November 29, 2012

Dear Mayor,

I'm writing this memo in regards of establishing 3 Stabilization Funds for the Waterways Board in accordance with MGL Chapter 40, Section 5B.

As you know, the Waterways Enterprise Fund was recently certified by the Massachusetts Department of Revenue for "Retained Earnings" in the amount of \$518,891.

The first Stabilization Fund is for the purposes of improvements of the Dun Fudgin Boat Ramp. The Stabilization Fund will be known as the Dun Fudgin Boat Ramp Capital Projects Stabilization Fund. I'm requesting an appropriation of \$25,000 from "Retained Earnings" from the Waterways Enterprise Fund to the Dun Fudgin Boat Ramp Capital Projects Stabilization Fund.

The second Stabilization Fund is for the purposes of improvements of the St. Peter's Commercial Marina. The Stabilization Fund will be known as the St. Peter's Commercial Marina Capital Projects Stabilization Fund. I'm requesting an appropriation of \$150,000 from "Retained Earnings" from the Waterways Enterprise Fund to the St. Peter's Commercial Marina Capital Projects Stabilization Fund.

The third Stabilization Fund is for the purposes of improvements to the Harbor Cove Commercial Marina. The Stabilization Fund will be known as the Harbor Cove Commercial Marina Capital Projects Stabilization Fund. I'm requesting an appropriation of \$12,300 from "Retained Earnings" from the Waterways Enterprise Fund to the Harbor Cove Commercial Marina Capital Projects Stabilization Fund.

Additionally, I'm requesting an appropriation of \$38,850 from the Retained Earnings - Waterways Enterprise Fund and \$14,500 from the Waterways Enterprise Fund, Retained Earnings Reserve - Chapter 91 Donation account #700000.10.492.31380 for a total amount of \$53,350 to the Municipal Waterways Improvement and Maintenance Funds. The Municipal Waterways Improvement and

Maintenance Funds may be established under MGL Chapter 40 Section 5G for the purposes of (1) maintenance, dredging, cleaning and improvements of harbors, inland waters and great ponds of the Commonwealth (2) the public access thereto, (3) the breakwaters, retaining walls, piers, wharves and moorings thereof, and (4) law enforcement and fire prevention. All funds may be appropriated from said Fund.

Please refer this matter to the Budget and Finance subcommittee for review and discussion.

Best and Regards,

A handwritten signature in black ink, appearing to read "Jim Caulkett". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jim Caulkett
Harbormaster

City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2013

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2013-SA- 16 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Harbormaster's Office

APPROPRIATION AMOUNT: \$ 25,000.00

Account to appropriate from: *Unfund Account #* 700000.10.000.35900.0000.00.000.00.000
Account Description Waterways Enterprise, Retained Earnings

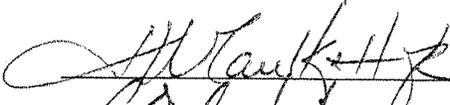
Balance Before Appropriation	\$	<u>518,891.00</u>
Balance After Appropriation	\$	<u>493,891.00</u>

Account Receiving Appropriation: *Unfund Account #* 730000.10.996.49700.0000.00.000.00.040
Account Description Trans In - Dun Fudgin Boat Ramp CP Stabilization

Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>25,000.00</u>

DETAILED ANALYSIS OF NEED(S): Appropriate Retained earnings from Waterways Enterprise Fund
to a new fund known as Dun Fudgin Boat Ramp Capital Projects
Stabilization Fund for the purposes of improvements to the
Dun Fudgin Boat Ramp.

APPROVALS:

DEPT. HEAD:  DATE: 11/30/12

ADMINISTRATION:  DATE: 12/5/12

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2013**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2013-SA- 17 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Harbormaster's Office

APPROPRIATION AMOUNT: \$ 150,000.00

Account to appropriate from:

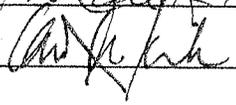
	<i>Unfund Account #</i>	<u>700000.10.000.35900.0000.00.000.00.000</u>
	<i>Account Description</i>	<u>Waterways Enterprise, Retained Earnings</u>
Balance Before Appropriation	\$	<u>493,891.00</u>
Balance After Appropriation	\$	<u>343,891.00</u>

Account Receiving Appropriation:

	<i>Unfund Account #</i>	<u>740000.10.996.49700.0000.00.000.00.040</u>
	<i>Account Description</i>	<u>Trans In - St. Peter's Comm Marina CP Stabilization</u>
Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>150,000.00</u>

DETAILED ANALYSIS OF NEED(S): Appropriate Retained earnings from Waterways Enterprise Fund
to a new fund known as St. Peter's Commercial Marina Capital Proj.
Stabilization Fund for the purposes of improvements to the
St. Peter's Commercial Marina.

APPROVALS:

DEPT. HEAD:		DATE: <u>11/30/12</u>
ADMINISTRATION:		DATE: <u>12/5/12</u>
BUDGET & FINANCE:	_____	DATE: _____
CITY COUNCIL:	_____	DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2013**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2013-SA- 18 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Harbormaster's Office

APPROPRIATION AMOUNT: \$ 12,300.00

Account to appropriate from:	Unifund Account #	<u>700000.10.000.35900.0000.00.000.00.000</u>
	Account Description	<u>Waterways Enterprise, Retained Earnings</u>
Balance Before Appropriation	\$	<u>343,891.00</u>
Balance After Appropriation	\$	<u>331,591.00</u>

Account Receiving Appropriation:	Unifund Account #	<u>750000.10.996.49700.0000.00.000.00.040</u>
	Account Description	<u>Trans In - Harbor Cove Comm Marina CP Stabilization</u>
Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>12,300.00</u>

DETAILED ANALYSIS OF NEED(S): Appropriate Retained earnings from Waterways Enterprise Fund
to a new fund known as Harbor Cove Commercial Marina Capital Proj.
Stabilization Fund for the purposes of improvements to the
Harbor Cove Commercial Marina.

APPROVALS:

DEPT. HEAD: [Signature] DATE: 11/30/12

ADMINISTRATION: [Signature] DATE: 12/5/12

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2013

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2013-SA- 19 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Harbormaster's Office

APPROPRIATION AMOUNT: \$ 38,850.00

Account to appropriate from:

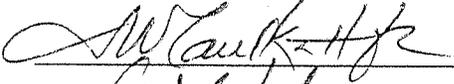
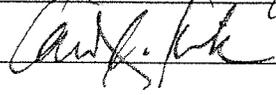
Unifund Account #	<u>700000.10.000.35900.0000.00.000.00.000</u>
Account Description	<u>Waterways Enterprise, Retained Earnings</u>
Balance Before Appropriation	\$ <u>331,591.00</u>
Balance After Appropriation	\$ <u>292,741.00</u>

Account Receiving Appropriation:

Unifund Account #	<u>720000.10.996.49700.0000.00.000.00.040</u>
Account Description	<u>Trans In - Municipal Waterways Imp & Mntce Fund</u>
Balance Before Appropriation	\$ <u>-</u>
Balance After Appropriation	\$ <u>38,850.00</u>

DETAILED ANALYSIS OF NEED(S): Appropriate Retained earnings from Waterways Enterprise Fund
to a new fund known as Municipal Waterways Improvement and
Maintenance Fund for the purposes outlined in MGL Chapter 40,
Section 5G.

APPROVALS:

DEPT. HEAD:	<u></u>	DATE: <u>11/30/10</u>
ADMINISTRATION:	<u></u>	DATE: <u>12/5/12</u>
BUDGET & FINANCE:	_____	DATE: _____
CITY COUNCIL:	_____	DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2013**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2013-SA- 20 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Harbormaster's Office

APPROPRIATION AMOUNT: \$ 14,500.00

Account to appropriate from:

<i>Unifund Account #</i>	<u>700000.10.492.31380.0000.00.000.00.000</u>
<i>Account Description</i>	<u>Waterways Ent., R/E CH 91 Donations Res.</u>
Balance Before Appropriation	\$ <u>14,500.00</u>
Balance After Appropriation	\$ <u>-</u>

Account Receiving Appropriation:

<i>Unifund Account #</i>	<u>720000.10.996.49700.0000.00.000.00.040</u>
<i>Account Description</i>	<u>Trans In - Municipal Waterways Imp & Mntce Fund</u>
Balance Before Appropriation	\$ <u>38,850.00</u>
Balance After Appropriation	\$ <u>53,350.00</u>

DETAILED ANALYSIS OF NEED(S): Appropriate Retained Earnings Reserve CH 91 Donations from
the Waterways Enterprise Fund to a new fund known as Municipal
Waterways Improvement and Maintenance Fund for the purposes
outlined in MGL Chapter 40, Section 5G.

APPROVALS:

DEPT. HEAD: DATE: 11/30/12

ADMINISTRATION: DATE: 12/5/12

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____



The GLOUCESTER PUBLIC SCHOOLS

Our mission is for all students to be successful, engaged, lifelong learners.

Hans Baumhauer
Director of finance and Operations
6 School House Road
Gloucester, MA 01930
Phone: 978-281-9802/ Fax 978-281-9899
jbaumhauer@gloucester.k12.ma.us

To: Jim Duggan
From: Hans Baumhauer
Date: 12/03/2012
RE: City Council Matters

Hi Jim,

I have three FY12 invoices that I need to pay with FY13 funds. In addition, the auditor's office has made me aware of two purchase requisitions that are dated after the actual events took place and will not issue a Purchase Order for payment without City Council approval. (please see attached invoices and purchase reqs)

Ken Costa informed me that these items need to go in front of City Council by way of the Mayor's report. Could you please include them on the next report as such.

School Committee was informed of these issues last week and directed me to get them in front of the City Council. Any questions please email / call

Thanks for your help with this.

Gloucester Police Department ✓

POLICE DEPARTMENT
 197 MAIN STREET
 GLOUCESTER, MA 01930 ✓

Invoice

Date	Invoice #
1/12/2012	11282

Bill To
CITY OF GLOUCESTER HIGH SCHOOL 6 SCHOOL HOUSE RD. GLOUCESTER, MA 01930 ATTN: KIM PATIENCE

Officer	Description	Hours	Terms	Due Date
			Net 30	2/11/2012
			Rate	Amount
CAHILL, WILLIAM G.	CASE 432279, 12/27/11, HOCKEY GAME	5	40.00	200.00
DUFFANY, SCOTT B.	CASE 432338, 12/30/11, HOCKEY GAME	4	40.00	160.00
CAHILL, WILLIAM G.	CASE 432336, 12/30/11, HOCKEY GAME	4	40.00	160.00
CAHILL, WILLIAM G.	CASE 432840, 1/7/12, HOCKEY GAME	4	40.00	160.00
QUILL, BRIAN OFC.	CASE 432839, 1/7/12, HOCKEY GAME	4	40.00	160.00
Total				\$840.00
			Payments/Credits	\$0.00
			Balance Due	\$840.00

Gloucester Police Department

POLICE DEPARTMENT
 197 MAIN STREET
 GLOUCESTER, MA 01930

Invoice

Date	Invoice #
12/29/2011	11270

Bill To
CITY OF GLOUCESTER HIGH SCHOOL 6 SCHOOL HOUSE RD. GLOUCESTER, MA 01930 ATTN: KIM PATIENCE

Officer	Description	Hours	Terms	Due Date
			Net 30	1/28/2012
			Rate	Amount
SUTERA, PETER	CASE 431846, 12/21/11, GHS HOCKEY	4	40.00	160.00
NICASTRO, JEREMIAH T.	CASE 432029, 12/21/11, GHS HOCKEY	4	40.00	160.00
MIZZONI, STEVEN B.	CASE 431966, 12/23/11, GHS HOCKEY	4	40.00	160.00
SUTERA, PETER	CASE 432028, 12/23/11, GHS HOCKEY	4	40.00	160.00
DUFFANY, SCOTT B.	CASE 432103, 12/26/11, GHS HOCKEY	5	40.00	200.00
INGERSOLL, LAWRENCE H.	CASE 432094, 12/26/11, GHS HOCKEY	5	40.00	200.00
BICHAO, JOHN SGT.	CASE 432175, 12/27/11, GHS HOCKEY	5	40.00	200.00
Total				\$1,240.00
Payments/Credits				\$0.00
Balance Due				\$1,240.00

Purchase Requisition

S Athletic Department

No. 312019

Vendor Information
 GORDON COLLEGE
 255 GRAPEVINE ROAD

 WENHAM MA 01984
 Contact Person:
 Phone: Fax:

Requisition Information
 SHIP TO: Gloucester High School
 REQUESTER: Kim Patience
 PROJECT: Undesignated
 REQUISITION TYPE: Purchase Order
 ORDER METHOD: Mail
 REQUISITION DATE: 10/22/2012 DATE REQUIRED: 11/6/2012
 REFERENCE:
 BUYER: AWARD NUMBER:

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	9	EA		Use of Facility (Soccer Fields) for Gloucester High Schools varsity boys & girls soccer games fall season 2012-2013, Wed. 9/19/12, boys varsity, Thurs. 9/20/12, girls varsity, Sat. 9/22/12, boys varsity, Sat. 9/29/12 boys & girls varsity (2 games), Sat. 10/13/12, boys varsity, Sat. 10/20/12, girls varsity, Wed. 10/24/12, girls varsity, Sat. 10/27/12, boys varsity (totalling 9 varsity soccer games)	283001.20.331.54300.3510.00.000.00.054	175.00	1,575.00	0.00	0.00

APPROVAL SIGNATURES:

Sub-Total: 1,575.00
 Freight: 0.00
 Tax: 0.00
 Total Amount: 1,575.00

NOTES:

FILE COPY

Purchase Requisition

S Athletic Department

No. 311928

Vendor Information

Bishop Fenwick High School
99 Margin St

Peabody MA 01960
Contact Person:
Phone: Fax:

Requisition Information

SHIP TO: Gloucester High School
REQUESTER: Kim Patience
PROJECT: undesignated
REQUISITION TYPE: Purchase Order
ORDER METHOD: Mail
REQUISITION DATE: 10/12/2012 DATE REQUIRED: 10/27/2012
REFERENCE:
BUYER: AWARD NUMBER:

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		Bishop Fenwick High School, use of their property (turf football field) for Saturday, October 13th, 2012, from 12:00 noon to 4:00 PM (includes a \$120.00 maintenance fee)	283001.20.331.54300.3510.00.000.00.054	720.00	720.00	0.00	0.00

APPROVAL SIGNATURES:

Sub-Total: 720.00

Freight: 0.00

Tax: 0.00

Total Amount: 720.00

NOTES:

REQUESTER'S COPY

[Empty rectangular box for notes or signatures]

Bishop Fenwick High School, Inc.
 99 Margin Street
 Peabody, MA 01960



Bill To
Gloucester High School 32 Leslie O Johnson Road Gloucester, MA 01930

Invoice

Date	Invoice #
11/19/2012	561

Terms	Name	Grad Year	Facts Agree #
Item	Description	Amount	
Field Rental	October 13, 2012 Rented Football field. Due upon receipt.	720.00	

Total	\$720.00
Payments/Credits	\$0.00
Balance	\$720.00

If you have any questions, please call Pattianne Folta at 978-587-8324.
 THANK-YOU!

[Handwritten Signature]

Phone #	Fax #	E-mail	Web Site
978-587-8324	978-587-8329	paf@fenwick.org	www.fenwick.org

Gloucester Rental Center, Inc
 (978) 281 - 3266
 32 Maplewood Avenue
 Gloucester, MA 01930

CONTRACT NUMBER 88136 INVOICE NUMBER 108860
 DATE AND TIME IN 06/12/2012 3:30 PM ✓
 DATE AND TIME OUT 06/12/2012 9:00 AM ✓

RENTED AND/OR SOLD TO

Closed Contract/Invoice

ADDRESS AT WHICH EQUIPMENT WILL BE USED

Account #: 2819835
 WEST PARISH SCHOOL PTO
 10 CONCORD ST
 GLOUCESTER, MA 01930-

DELIVER FOR DAY USE
 10 CONCORD ST.
 GLOUCESTER

Delivery Date: 06/12/2012 Time: 8.30 AM-9.00 AM
 Pickup Date: 06/12/2012 Time: 3:00 PM-3:30 PM

RENTED BY BR	CHECKED IN BY BR	AGENT'S NAME	JOB LOCATION 10 CONCORD ST.
AP LICENSE NUMBER	DRIVER'S LICENSE NUMBER 28XXXXX	P. O. NO. OR JOB NO.	DATE AND TIME DUE IN 06/12/2012 5:00 PM

Item #	Description	ITEMS RENTED AND/OR SOLD				Date & Time In	Amount
		Qty Out	In	Rates			
70-208-01	GRILL, PROPANE 16" X 66" Serial# 20703 Quantity Rtn/AmtChgd: 1/ 125.00	0	1	MIN 125.00	1 6.30	06/12/2012 3:30 PM	125.00

DAMAGE WAIVER CHARGE (DWC) N/A %
 RENTAL CHARGE. RENTER MAY, BY INITIALS HEREON, DECLINE BENEFITS OF PARAGRAPH 12, DAMAGE WAIVER, ON REVERSE OF THIS CONTRACT.
 THIS IS NOT INSURANCE.

DECLINED
 (INITIALS)

PROMPT RETURN OF YOUR RENTALS SAVES YOU MONEY. ALL TIME IS CHARGED INCLUDING SATURDAY, SUNDAY AND HOLIDAYS.

Total Rental	125.00
Delivery/Pickup	25.00
Subtotal	150.00
Total	150.00
Less Deposit	0.00
Amount Due	150.00
Amount Posted To A/R	150.00

Balance Due

Net *[Signature]*

I have read and understand the terms and conditions on both sides of this agreement and certify that those printed on the other side are agreed to as if printed above my signature. There are no oral or other representations not included herein. Unless declined, I do agree to the damage waiver charges. I have received a copy of this agreement.

Lessee's Signature: _____



GLOUCESTER POLICE DEPARTMENT
Office of the Chief of Police
197 Main Street
Gloucester, MA 01930

Chief Leonard Campanello
(978)281-9775

Memorandum

November 2, 2012

To: Mayor Carolyn Kirk

From: Leonard Campanello

Cc: Jim Duggan, Chief Administrative Officer

RE: Reimbursement of EMT Certification Expenses

Mayor,

Attached is a spreadsheet and associated paperwork regarding the certification as an EMT of one of our officers. This certification incurred expenses spanning from FY2012 and FY2013. Per contract, we were not able to reimburse the costs until the certification and all classes had been successfully completed. No identifiable funding was held over from FY2012 to pay for this reimbursement.

I am respectfully asking that this be presented to the City Council for approval to reimburse from the FY2013 EMT budget line items as appropriate.

Sincerely,

Leonard Campanello

Chief of Police

Gloucester Police Department

	DATE	LIACOS	HOURS			
CLASS	1/7/2012	432909	9			
CLASS	1/14/2012	433207	9			
CLASS	1/28/2012	434006	9			
CLASS	2/4/2012	434432	9			
CLASS	2/11/2012	434827	9	OVERTIME HOURS FY 12	159	\$ 6,450.63
CLASS	2/18/2012	435317	9	OVERTIME HOURS FY 13	11	\$ 459.91
CLASS	2/25/2012	435849	9	TEST FEES	\$ 380.00	
CLASS	3/3/2012	436087	9	TUITION AND FEES	\$1,000.00	
CLASS	3/10/2012	436522	9			\$6,910.54
CLASS	3/24/2012	437533	9			
CLASS	3/31/2012	438322	9			
CLASS	4/7/2012	438554	9			
CLASS	4/14/2012	439079	9			
CLASS	4/21/2012	439581	9			
CLASS	5/5/2012	440483	9			
CLASS	5/12/2012	441151	9			
CLASS	5/14/2012	441152	5			
CLASS	5/15/2012	441217	5			
CLASS	5/16/2012	441323	5			
PRACTICAL EXAM #1	7/12/2012	445963	7			
WRITTEN EXAM	10/26/2012	454507	4			
TOTAL			170			

platoon: ALL
action code: EMT EMT OVERTIME grp: ALL off: ALL unit: ALL
geo code: ALL to: from: 01/07/2012 to: 10/30/2012
where: ALL string: LIACOS
date/time s case# rep unit personnel #1 personnel #2 other per

911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT- BASIC COURSE AT MCNEILLY EMS IN PEABODY ON 02/04/2012
911 OK HOLD 2-6-12

(5) 02/11/12 C 434827 911

EMT 22 loc: EMT- MCNEILLY EMS PEABODY reg:
16:21:41 * REQ FOR 9 HOURS EMT OVERTIME

:C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

911 16:21:41 CD-EMT-REQ FOR 9 HOURS EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE IN PEABODY ON 2/11/12 AT MCNEILLY EMS
911 OK HOLD 2-13-12

(6) 02/20/12 B 435317 911

EMT 22 loc: EMT- MCNEILLY EMS PEABODY MA reg:
08:02:28 * REQ FOR 9 HRS EMT OVERTIME

:B

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

911 08:02:28 CD-EMT-REQ FOR 9 HRS EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE AT MCNEILLY EMS IN PEABODY ON 02/18/12
911 FROM 8AM-4PM + 1 HR TRAVEL TIME
911 HOLD 2-21-12

(7) 02/28/12 C 435849 911

EMT 22 loc: EMT- MCNEILLY EMS reg:
16:02:31 * REQUEST FOR 9 HRS EMT OVERTIME

:C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

911 16:02:31 CD-EMT-REQUEST FOR 9 HRS EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE AT MCNEILLY EMS IN PEABODY ON 02/25/12
911 THANK YOU
911 HOLD 2-28-12

(8) 03/03/12 B 436087 HOUS 121 OFF MOSELE 112 OFF LIACOS

EMT 22 loc: EMT- MCNEILLY EMS reg:
15:51:51 * REQUEST FOR 9 HOURS EMT OVERTIME

:C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

platoon: ALL
action code: EMT EMT OVERTIME grp: ALL off: ALL unit: ALL
geo code: ALL to: from: 01/07/2012 to: 10/30/2012
where: ALL string: LIACOS
date/time s case# rep unit personnel #1 personnel #2 other per

HOUS 15:51:51 CD-EMT-REQUEST FOR 9 HOURS EMT OVERTIME
HOUS OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
HOUS EMT BASIC COURSE IN PEABODY ON 03/03/12.
HOUS
HOUS HOLD 3-5-12

(9) 03/10/12 C 436522 911
EMT 22 loc: EMT- MCNEILLY EMS PEABODY reg:
19:03:56 * REQ FOR 9 HRS EMT OVERTIME
: C
Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930
ibr: pr gp:
911 19:03:56 CD-EMT-REQ FOR 9 HRS EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE AT MCNEILLY EMS IN PEABODY ON 03/10/12
911 HOLD 3-12-12

(10) 03/24/12 B 437533 1693 108 OFF AIELLO
EMT 22 loc: EMT- MCNEILLY EMS PEABODY reg:
15:45:51 * REQUEST FOR 9 HOURS EMT OVERTIME
: C
Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930
ibr: pr gp:
1693 15:45:51 CD-EMT-REQUEST FOR 9 HOURS EMT OVERTIME
1693 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
1693 EMT BASIC COURSE IN PEABODY AT MCNEILLY EMS ON 03/24/12
1693 HOLD 3-26-12

(11) 03/24/12 B 437534 1693 108 OFF AIELLO
EMT 22 loc: EMT- 197 MAIN ST reg:
15:47:08 * EMT OVERTIME
: C
Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930
ibr: pr gp:
1693 15:47:08 CD-EMT-EMT OVERTIME
1693 OFFICER LIACOS REQUEST EMT REIMBURSEMENT FOR:
1693 PRACTICAL EXAM FEE/ PAID TO COMMONWEALTH OF MA \$ 150.00
1693 PRACTICAL EXAM SITE FEE/ PAID TO MCNEILLY EMS \$175.00
1693 SLIPS SUBMITTED FOR REIMBURSEMENT
1693 HOLD 3-26-12

(12) 04/05/12 C 438322 911
EMT 22 loc: EMT- MCNEILLY EMS PEABODY reg:
21:38:57 * EMT OVERTIME
: C
Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930
ibr: pr gp:

platoon: ALL
action code: EMT EMT OVERTIME grp: ALL off: ALL unit: ALL
geo code: ALL to: from: 01/07/2012 to: 10/30/2012
where: ALL string: LIACOS
date/time s case# rep unit personnel #1 personnel #2 other per

911 21:38:57 CD-EMT-EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE AT MCNEILLY EMS IN PEABODY ON 03/31/12.
911 OK HOLD CHIEF 4-6-12

(13) 04/08/12 B 438554 911
EMT 22 loc: EMT- MCNEILLY EMS PEABODY MA reg:
15:36:06 * REQUEST FOR 9 HOURS EMT OVERTIME
: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:
911 15:36:06 CD-EMT-REQUEST FOR 9 HOURS EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE AT MCNEILLY EMS IN PEABODY ON 04/07/12
911 OK HOLD FOR COMPLETION 4-9-12

(14) 04/15/12 B 439079 911
EMT 22 loc: EMT- MCNEILLY EMS PEABODY reg:
15:51:01 * REQUEST FOR 9 HOURS EMT OVERTIME
: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:
911 15:51:01 CD-EMT-REQUEST FOR 9 HOURS EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE AT MCNEILLY EMS IN PEABODY ON 04/14/2012
911 OK HOLD FOR COMPLETION

(15) 04/22/12 B 439581 HOUS 112 OFF LIACOS
EMT 22 loc: EMT- MCNEILLY EMS reg:
15:59:27 * REQUEST FOR 9 HOURS EMT OVERTIME
: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:
HOUS 15:59:27 CD-EMT-REQUEST FOR 9 HOURS EMT OVERTIME
HOUS OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
HOUS EMT BASIC COURSE IN PEABODY ON 04/21/12 AT MCNEILLY EMS
HOUS HOLD 4-23-12

(16) 05/05/12 B 440483 911
EMT 22 loc: EMT- MCNEILLY EMS PEABODY MA reg:
15:41:38 * REQUEST FOR 9 HOURS EMT OVERTIME
: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

platoon: ALL
action code: EMT EMT OVERTIME grp: ALL off: ALL unit: ALL
geo code: ALL to: from: 01/07/2012 to: 10/30/2012
where: ALL string: LIACOS
date/time s case# rep unit personnel #1 personnel #2 other per

911 15:41:38 CD-EMT-REQUEST FOR 9 HOURS EMT OVERTIME
911 OFFICER LIACOS REQUESTS 9 HOURS EMT OVERTIME FOR ATTENDING
911 EMT BASIC COURSE IN PEABODY AT MCNEILLY EMS ON 05/05/12.

(17) 05/15/12 B 441151 911

EMT 22 loc: EMT- MCNEILLY EMS reg:
08:41:22 * REQUEST FOR 9 HOURS EMT OVERTIME

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

911 08:41:22 CD-EMT-REQUEST FOR 9 HOURS EMT OVERTIME
911 REQUEST FOR 9 HOURS EMT OVERTIME FOR ATTENDING EMT BASIC
911 COURSE AT MCNEILLY EMS ON SATURDAY 05/12/12 IN PEABODY
911 OK HOLD 121134 5-16-12

(18) 05/15/12 B 441152 911

EMT 22 loc: EMT- MCNEILLY EMS reg:
08:42:13 * REQUEST FOR 5 HOURS EMT OVERTIME

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: 1)OND pr gp:

911 08:42:13 CD-EMT-REQUEST FOR 5 HOURS EMT OVERTIME
911 REQUEST FOR 5 HOURS EMT BASIC COURSE AT MCNEILLY EMS IN
911 PEABODY ON 05/14/12 WITH NIGHT DIFFERENTIAL
911 HOLD 121134 5-16-12
911

(19) 05/16/12 A 441217 HOUS 30 SGT BICHAO

EMT 22 loc: EMT- SALEM MA reg:
07:51:46 * REQUEST FOR 5 HOURS EMT OVERTIME

: C
Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: 1)OND pr gp:

HOUS 07:51:46 CD-EMT-REQUEST FOR 5 HOURS EMT OVERTIME
HOUS OFFICER LIACOS REQUESTS 5 HOURS EMT OVERTIME FOR ATTENDING
HOUS MCNEILLY EMS EMT BASIC COURSE IN SALEM AT WHEN SECONDS
HOUS COUNT ON 05/15/12 WITH OVERTIME NIGHT DIFFERENTIAL
HOUS HOLD CHIEF 121134 5-16-12
HOUS

(20) 05/17/12 B 441323 911

EMT 22 loc: EMT- MCNEILLY EMS PEABODY MA reg:
15:41:40 * REQUEST FOR 5 HOURS EMT OVERTIME

: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: 1)OND pr gp:

platoon: ALL
action code: EMT EMT OVERTIME grp: ALL off: ALL unit: ALL
geo code: ALL to: from: 01/07/2012 to: 10/30/2012
where: ALL string: LIACOS
date/time s case# rep unit personnel #1 personnel #2 other per

911 15:41:40 CD-EMT-REQUEST FOR 5 HOURS EMT OVERTIME
911 FOR ATTENDING MCNEILLY EMS BASIC EMT COURSE AT MCNEILLY EMS
911 IN PEABODY ON 05/16/12, WITH NIGHT DIFFERENTIAL. THANK YOU
911 OHOLD 121134 5-18-12
911

(21) 05/20/12 B 441551 1692 112 OFF LIACOS
EMT 22 loc: EMT- MCNEILLY EMS reg:
08:23:49 * REQUEST FOR 7 HOURS EMT OVERTIME
: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

1692 08:23:49 CD-EMT-REQUEST FOR 7 HOURS EMT OVERTIME
1692 FOR EMT BASIC COURSE TRAINING ON 05/19/12 IN SALEM
1692 HOLD 5-21-12

✓
Practical Exam

(22) 07/13/12 C 445963 911
EMT 22 loc: EMT- STARR EMS CARVER MA reg:
17:30:06 * REQUEST FOR 7HRS EMT OVERTIME WITH OND
:

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

911 17:30:06 CD-EMT-REQUEST FOR 7HRS EMT OVERTIME WITH ~~OND~~
911 FOR ATTENDING EMT TRAINING ON 07/12/12 IN CARVER MA AT
911 STARR EMS (PRACTICAL EXAM).
911 HOLD FOR COMPLETION 7-17-12
911

✓

(23) 10/28/12 C 454500 911
EMT 22 loc: EMT- LAWRENCE MA reg:
23:44:37 * REQUEST FOR 4 HOURS EMT OVERTIME
: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

911 23:44:37 CD-EMT-REQUEST FOR 4 HOURS EMT OVERTIME
911 FOR ATTENDING STATE EMT WRITTEN IN LAWRENCE MA ON 10/09/12
911 WHICH INCLUDES 2 HOURS TRAVEL TIME. RECEIPT SUBMITTED FOR
911 APPROVAL.

✓

(24) 10/29/12 A 454507 1682 112 OFF LIACOS
EMT 22 loc: EMT- LAWRENCE MA reg:
01:27:44 * REQUEST FOR 4 HOURS EMT OVERTIME
: C

Rept: LIACOS, OFF CHRISTOPHER mn#:029701
197 MAIN GLOUCESTER, MA 01930

ibr: pr gp:

✓

platoon: ALL
action code: EMT EMT OVERTIME grp: ALL off: ALL unit: ALL
geo code: ALL to: from: 01/07/2012 to: 10/30/2012
where: ALL string: LIACOS
date/time s case# rep unit personnel #1 personnel #2 other per

1682 01:27:44 CD-EMT-REQUEST FOR 4 HOURS EMT OVERTIME
1682 OFFICER LIACOS REQUEST 4 HOURS EMT OVERTIME FOR ATTENDING
1682 EMT WRITTEN EXAM ON 10/26/2012 IN LAWRENCE MA, TIME
1682 INCLUDES TWO HOURS TRAVEL TIME. RECEIPT SUBMITTED FOR
1682 APPROVAL.

Liacos, Christopher

* Hold for Police *

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Transaction Details

Officer Liacos

Start 01/07/12 - end 05/05/12

Shopping Cart Payment Sent (Unique Transaction ID #9TS11471FR6413710)

Saturdays for 18 weeks

8-4 PM
Peabody

Original Transaction				
Date	Type	Status	Details	Amount
Dec 8, 2011	Payment To McNeilly EMS Educators	Completed	...	-\$1,000.00 USD

Related Transaction				
Date	Type	Status	Details	Amount
Dec 8, 2011	Charge From Credit Card	Completed	Details	\$1,000.00 USD

Business Name: McNeilly EMS Educators (The recipient of this payment is **Verified**)
Email: jake@mcneillyems.com

Shopping Cart Contents

Qty	Item	Options	Price
1	McNeilly EMS Educator's Winter / Spring 2012 EMT Basic Saturday Course - Course Fee		\$1,000.00 USD
Amount			\$1,000.00 USD

Order Description: Shopping Cart
Item Total: \$1,000.00 USD
Sales Tax: \$0.00 USD
Shipping: \$0.00 USD
Handling: \$0.00 USD

Total amount: -\$1,000.00 USD
Fee amount: \$0.00 USD
Net amount: -\$1,000.00 USD

Date: Dec 8, 2011
Time: 15:16:55 PST
Status: Completed

Shipping Address: No Address Provided

Business Contact Information

Customer Service URL: <http://www.mcnellyems.com>
Customer Service Email: jake@mcneillyems.com
Customer Service Phone: 978-375-7373

Funding Type: Credit Card
Funding Source: \$1,000.00 USD - American Express Card XXXX-XXXXXX-X1009

This credit card transaction will appear on your bill as "PAYPAL *MCNEILLYEMS".

If there's a problem with this transaction, you can attempt to resolve it directly with the seller by reporting it in the [Resolution Center](#) within 45 days of the transaction.

Description: Shopping Cart

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[Information about FDIC pass-through insurance](#)

Liacos, Christopher
* Hold For Police *



160 Main Street, Gloucester, MA 01930 • 978-283-8200

Money Order

Officer 48995
180995

53-7022 / 2113

March 9, 2012

Pay to the
Order of:

McReilly EMS

Paid in hand
3/10/12

\$175.00

One Hundred Seventy-Five and 00/100*****

NOT VALID OVER FIVE HUNDRED U.S. DOLLARS

NON-NEGOTIABLE

Memo Practical Exam Site Fee

CUSTOMER COPY

LEDGER
101000.10.211.53004.0000.00.000.00.052

LIACOS, LINDA IUPITER
* Hold For Police *



160 Main Street, Gloucester, MA 01930 • 978-283-8200

Money Order

Officer Liacos 18076

53-7022 / 2113

March 9, 2012

Pay to the
Order of:

Commonwealth of MA
Paid 3/10/12

\$150.00

One Hundred Fifty and 00/100*****

NOT VALID OVER FIVE HUNDRED U.S. DOLLARS

NON-NEGOTIABLE

Memo Practical Exam Fee

CUSTOMER COPY

LEDGER

101000.10.211.53004.0000.00.000.00.052



McNeilly EMS Educators
www.mcneillyems.com

1 Newbury Street, Suite 206
Peabody, MA 01960

Invoice

Date	Invoice #
2/24/2012	369

Bill To
Christopher Liacos

Description	P.O. No.	Terms	Project
	Qty	Rate	Amount
EMT Basic Practical Examination Site Fee Pay online at: https://ipn.intuit.com/wcgv4w3q		175.00	175.00

Total \$175.00

Mail Payments To:

McNeilly EMS Educators
P.O. Box 7
Manchester, MA 0194

Total Balance Due \$175.00

Phone #	Fax #	E-mail	Web Site
(978) 278-3008	(978) 429-0582	train@mcneillyems.com	www.meneillyems.com

Online Payment Receipt



The following are the details of your payment to PSI and will serve as your official receipt:

Candidate Name : CHRISTOPHER LIACOS
Examination Name : MA EMT Basic
Payment Date : 09/23/2012
Payment Type : Credit Card
Payment Amount : \$ 55.00
Confirmation Number : C5186506
Credit Card Number : XXXXXXXXXXXX5143

This payment will appear on your credit card statement as "PSIEXAMS.COM"

Please be advised that your PSI examination fee is NON-REFUNDABLE and NON-TRANSFERABLE.

PSI
3210 E. Tropicana
Las Vegas, NV 89121



Thank you for scheduling your examination with PSI

reply@psiexams.com <no-reply@psiexams.com>
chrisliacos@gmail.com

Sun, Sep 23, 2012 at 7:17 AM

Dear CHRISTOPHER LIACOS,

Thank you for scheduling your examination with PSI.

The following are the details of your scheduled examination:

Examination Name: MA EMT Basic
Examination Date: October 9, 2012
Examination Start Time: 9:30 AM (hh:mm)
Confirmation Number: C5186506

Test Center Name: LAWRENCE

1 Ballard Way
Suite 104 Lawrence Massachusetts 01843

Test Center Directions: From the North take Rte. I-93 S to Exit 45, River Rd./S. Lawrence. Take the ramp toward River Rd./S Lawrence. Take a slight right onto River Rd. River Road becomes Andover St. Turn right onto Ballard Rd. Turn left onto Ballard Way. There is a sign for N-Tek, Inc. on the right. Turn left into the parking lot marked "Still Water Place, Ballard Way". PSI is located in the first suite on the left beneath Yellow Book and the Asian Center office. From the South take I-93 N to Exit 45, River Rd./S. Lawrence. Take the River Rd. ramp toward River Rd./ S. Lawrence. Turn left on River Rd. River Rd. becomes Andover St. Turn right onto Ballard Rd. Turn left onto Ballard Way. There is a sign for N-Tek, Inc. on the right. Turn left into the parking lot marked "Stillwater Place, Ballard Way". PSI is located in the first suite on the left beneath Yellow Book and the Asian Center office.

Required Documents to bring to the Test Center:

Identification:

Identification (Two forms of ID are required. One ID must be government issued (Driver's lic., State ID or Military ID) and must have a picture or a complete physical description. Both must have a signature and pre-printed name, which matches the name in our records.)

Please be advised that your PSI examination fee is **NON-REFUNDABLE** and **NON-TRANSFERABLE**.

Please be inside the test center 30 minutes prior to your examination start time.

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

Do not cancel your appointment 2 days before the scheduled examination date.

Do not appear for your examination appointment;

Arrive after the examination start time.

Do not present proper identification when you arrive for the examination.

Please see the Candidate Information Bulletin available at <http://www.psiexams.com> for complete information regarding your examination.

You may click here to take a Customer Satisfaction Survey!

Online Payment Receipt



The following are the details of your payment to PSI and will serve as your official receipt:

Candidate Name : CHRISTOPHER LIACOS
Examination Name : MA EMT Basic
Payment Date : 10/20/2012
Payment Type : Credit Card
Payment Amount : \$ 55.00
Confirmation Number : C5248410
Credit Card Number : XXXXXXXXXXXXX5143

This payment will appear on your credit card statement as "PSIEXAMS.COM"

Please be advised that your PSI examination fee is NON-REFUNDABLE and NON-TRANSFERABLE.

PSI
3210 E. Tropicana
Las Vegas, NV 89121



Thank you for scheduling your examination with PSI

-reply@psiexams.com <no-reply@psiexams.com>
: chrisliacos@gmail.com

Sat, Oct 20, 2012 at 4:41 AM

Dear CHRISTOPHER LIACOS,

Thank you for scheduling your examination with PSI.

The following are the details of your scheduled examination:

Examination Name: MA EMT Basic
Examination Date: October 26, 2012
Examination Start Time: 1:30 PM (hh:mm)
Confirmation Number: C5248410

Test Center Name: LAWRENCE

1 Ballard Way
Suite 104 Lawrence Massachusetts 01843

Test Center Directions: From the North take Rte. I-93 S to Exit 45, River Rd./S. Lawrence. Take the ramp toward River Rd./S Lawrence. Take a slight right onto River Rd. River Road becomes Andover St. Turn right onto Ballard Rd. Turn left onto Ballard Way. There is a sign for N-Tek, Inc. on the right. Turn left into the parking lot marked "Still Water Place, Ballard Way". PSI is located in the first suite on the left beneath Yellow Book and the Asian Center office. From the South take I-93 N to Exit 45, River Rd./ S. Lawrence. Take the River Rd. ramp toward River Rd./ S. Lawrence. Turn left on River Rd. River Rd. becomes Andover St. Turn right onto Ballard Rd. Turn left onto Ballard Way. There is a sign for N-Tek, Inc. on the right. Turn left into the parking lot marked "Stillwater Place, Ballard Way". PSI is located in the first suite on the left beneath Yellow Book and the Asian Center office.

Required Documents to bring to the Test Center:

Identification:

Identification (Two forms of ID are required. One ID must be government issued (Driver's lic., State ID or Military ID) and must have a picture or a complete physical description. Both must have a signature and pre-printed name, which matches the name in our records.)

Please be advised that your PSI examination fee is NON-REFUNDABLE and NON-TRANSFERABLE.

Please be inside the test center 30 minutes prior to your examination start time.

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

Do not cancel your appointment 2 days before the scheduled examination date.

Do not appear for your examination appointment;

Arrive after the examination start time.

Do not present proper identification when you arrive for the examination.

Please see the Candidate Information Bulletin available at <http://www.psiexams.com> for complete information regarding your examination,

You may click here to take a Customer Satisfaction Survey!



Commonwealth of Massachusetts
Department of Public Health
Office of Emergency Medical Services



CHRISTOPHER LIACOS
EMT Basic



895268

Certificate Number

Signature

04/01/2015
Expiration Date

Christopher Liacos

Christine Pantano

From: carol.mcmahon@comcast.net
Sent: Thursday, November 29, 2012 9:11 PM
To: Jim Duggan
Cc: Christine Pantano
Subject: Fwd: FFY 2010 CCP Grant Gloucester CERT Finalized Contract
Attachments: 201211291217.pdf

Jim,

Attached is the signed contract from MEMA with respect to the \$4,500.00 CERT grant. Since there is no match for this grant so it only requires acceptance from the mayor and council. Please include this in the next Mayors report for acceptance.

Thank you!

Carol McMahon, MCEM, MEP, AEMsm
Assistant to the Emergency Management Director
CERT Program Manager
Gloucester, MA
978-290-1080

IMPORTANT/CONFIDENTIAL: This message contains information which may be privileged, confidential, or exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, retention, archiving, or copying the communication is strictly prohibited. If you have received this communication in error, please notify us immediately by return e-mail and delete the document.

From: "David Cruz (CDA)" <david.cruz@state.ma.us>
To: "carol mcmahon" <carol.mcmahon@comcast.net>
Cc: "Sarah White (CDA)" <sarah.white@state.ma.us>
Sent: Thursday, November 29, 2012 12:29:06 PM
Subject: FFY 2010 CCP Grant Gloucester CERT Finalized Contract

Good Afternoon Ms. McMahon,

Your FFY 2010 CCP contract has been finalized and a copy has been attached to this email. Please let me know if you do not receive this copy.

Please note the Start Date for program activities (including purchasing) is November 6, 2012, the date the contract was signed by MEMA Chief Fiscal Officer.

The end date of your contract is May 31, 2013; no goods/services may be procured after this date. ALL GOODS AND SERVICES PROCURED MUST BE RECEIVED OR COMPLETED BY 5/31/13.

This is a reimbursement-based grant program and reimbursements must be submitted to MEMA no later than 6/30/13. The reimbursement request form and instructions may be found on MEMA's website here:
<http://www.mass.gov/eopss/agencies/mema/empg-and-ccp-and-hmep-grants.html>.

CCP reimbursements must be mailed to my attention (address below). Please contact me with any questions you may have regarding the CCP. For your records, the Catalog of Federal Domestic Assistance (CFDA) number of the FFY 2010 CCP is 97.067

Thank you,

David Cruz
Grants Management Specialist III
Massachusetts Emergency Management Agency
400 Worcester Road
Framingham, MA 01702
Tel 508.820.2009
Fax 508.820.0258
david.cruz@state.ma.us

-----Original Message-----

From: E-Scan (EPS) [<mailto:escan@massmail.state.ma.us>]
Sent: Thursday, November 29, 2012 12:17 PM
To: Cruz, David (CDA)
Subject: Message from "CDA-CPS-TRN"

This E-mail was sent from "CDA-CPS-TRN" (Aficio MP 5002).

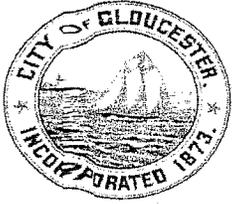
Scan Date: 11.29.2012 12:17:12 (-0500)
Queries to: escan@massmail.state.ma.us

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/oso under Guidance For Vendors - Forms or www.mass.gov/oso under OSD Forms.

CONTRACTOR LEGAL NAME: CITY OF GLOUCESTER (and d/b/a): Gloucester CERT		COMMONWEALTH DEPARTMENT NAME: Massachusetts Emergency Management Agency MMARS Department Code: GDA	
Legal Address: (W-9, W-4, T&C): 9 DALE AVE STE 9, GLOUCESTER, MA 01930300		Business Mailing Address: 400 Worcester Road, Framingham, MA 01702-5399	
Contract Manager: Carol McMahon		Billing Address (if different):	
E-Mail: carol.mcmahon@comcast.net		Contract Manager: Jeffrey Timperi	
Phone: 978-282-1991		E-Mail: Jeff.Timperi@state.ma.us	
Fax: 978-282-1920		Phone: 508-820-2019	
Contractor Vendor Code: VC6000192096		Fax: 508-820-2030	
Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): FFY132010CCPGLOUCEST	
<input checked="" type="checkbox"/> NEW CONTRACT		<input type="checkbox"/> CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> <u>Statewide Contract</u> (OSD or an OSD-designated Department) <input type="checkbox"/> <u>Collective Purchase</u> (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> <u>Department Procurement</u> (Includes State or Federal grants <u>816 CMR 2.00</u>) (Attach RFR and Response or other procurement supporting documentation) <input type="checkbox"/> <u>Emergency Contract</u> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach <u>Employment Status Form</u> , scope, budget) <input type="checkbox"/> <u>Legislative/Legal or Other</u> (Attach authorizing language/justification, scope and budget)		Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20____ Enter Amendment Amount: \$ _____, (or "no change") AMENDMENT TYPE: (Check one option only, Attach details of Amendment changes.) <input type="checkbox"/> <u>Amendment to Scope or Budget</u> (Attach updated scope and budget) <input type="checkbox"/> <u>Interim Contract</u> (Attach justification for interim Contract and updated scope/budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach any updates to scope or budget) <input type="checkbox"/> <u>Legislative/Legal or Other</u> (Attach authorizing language/justification and updated scope and budget)	
The following <u>COMMONWEALTH TERMS AND CONDITIONS</u> (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. <input checked="" type="checkbox"/> <u>Commonwealth Terms and Conditions</u> <input type="checkbox"/> <u>Commonwealth Terms and Conditions For Human and Social Services</u>			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> <u>Rate Contract</u> (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> <u>Maximum Obligation Contract</u> Enter Total Maximum Obligation for total duration of this Contract (or <u>new Total</u> if Contract is being amended). <u>\$4,450.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ___ agree to standard 45 day cycle ___ statutory/legal or Ready Payments (G.L. c. 29, § 23A); <input checked="" type="checkbox"/> <u>only initial payment</u> (subsequent payments scheduled to support standard EFT 45 day payment cycle. See <u>Prompt Pay Discounts Policy</u> .)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Funding for this grant is provided through the FFY2010 Citizen Corps Program grant. The catalogue of Federal Domestic Assistance (CFDA) number is 97-067. The CERT intends to conduct training and purchase allowable equipment and clothing.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . <input type="checkbox"/> 2. may be incurred as of _____, 20____, a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . <input type="checkbox"/> 3. were incurred as of _____, 20____, a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>May 31, 2013</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, or completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , the Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <u>801 CMR 21.07</u> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: Date: <u>11/1/12</u> (Signature and Date Must Be Handwritten At Time of Signature)		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: Date: <u>11-6-12</u> (Signature and Date Must Be Handwritten At Time of Signature)	
Print Name: <u>Carolyn A. Kirk</u> Print Title: <u>Mayor</u>		Print Name: <u>David Mahr</u> Print Title: <u>Chief Fiscal Officer</u>	



**CITY OF GLOUCESTER 2012
CITY COUNCIL ORDER**

ORDER: CC#2012-070
COUNCILLOR: Bob Whynott

DATE RECEIVED BY COUNCIL: 12/11/12
REFERRED TO: O&A & B&F
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 8, Article I "In General", Sec. 8-1 "License for storing inflammables; fees" subsection (c) be amended by **DELETING** "The annual fee for renewal of certificate of registration shall be \$25.00" and by **ADDING** "The annual fee for renewal of certificate of registration shall be \$100.00"; and further

ORDERED that this matter be referred to the Ordinance and Administration Committee and the Budget and Finance Committee for review and recommendation.

Bob Whynott
Councillor at Large



**CITY OF GLOUCESTER 2012
CITY COUNCIL ORDER**

ORDER: CC#2012-071
COUNCILLOR: Bob Whynott/Jackie Hardy

DATE RECEIVED BY COUNCIL: 12/11/12
REFERRED TO: O&A & B&F
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 4, Article II "Dogs" Sec. 4-22 "Fees and penalties" subsection (a) be amended by **DELETING** "Revised fees for dog licenses, effective July 1, 2002. Male/female/neutered/spayed, each dog: \$22.50"; and by **ADDING** "Revised fees for dog licenses, effective beginning 2013 Licenses. Male/female/neutered/spayed, each dog: \$15.00"; and further

ORDERED that this matter be referred to the Ordinance and Administration Committee and the Budget and Finance Committee for review and recommendation.

Bob Whynott
Councillor at Large

Jackie Hardy
Ward 4 Councillor

**STANDARD
& POOR'S**
RATINGS SERVICES

225 Franklin Street, 15th Floor
Boston, MA 02110-2804
tel 617 530-8303
reference no.: 40277974

November 30, 2012

City of Gloucester
City Hall
Dale Avenue
Gloucester, MA 01930
Attention: Mr. Jeffrey C. Towne, Chief Financial Officer

CITY CLERK
GLOUCESTER, MA
12 DEC - 6 PM 4:52

Re: *City of Gloucester, Massachusetts, State Qualified Bonds, Series 2009*

Dear Mr. Towne:

Standard & Poor's has reviewed the Standard & Poor's underlying rating (SPUR) on the above-referenced obligations. After such review, we have changed the rating to "A+" from "A" while affirming the stable outlook. A copy of the rationale supporting the rating and outlook is enclosed.

The rating is not investment, financial, or other advice and you should not and cannot rely upon the rating as such. The rating is based on information supplied to us by you or by your agents but does not represent an audit. We undertake no duty of due diligence or independent verification of any information. The assignment of a rating does not create a fiduciary relationship between us and you or between us and other recipients of the rating. We have not consented to and will not consent to being named an "expert" under the applicable securities laws, including without limitation, Section 7 of the Securities Act of 1933. The rating is not a "market rating" nor is it a recommendation to buy, hold, or sell the obligations.

This letter constitutes Standard & Poor's permission to you to disseminate the above-assigned rating to interested parties. Standard & Poor's reserves the right to inform its own clients, subscribers, and the public of the rating.

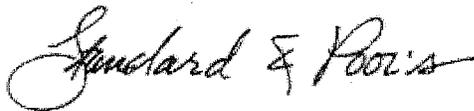
Standard & Poor's relies on the issuer/obligor and its counsel, accountants, and other experts for the accuracy and completeness of the information submitted in connection with the rating. To maintain the rating, Standard & Poor's must receive all relevant financial information as soon as such information is available. Placing us on a distribution list for this information would facilitate the process. You must promptly notify us of all material changes in the financial information and the documents. Standard & Poor's may change, suspend, withdraw, or place on CreditWatch the rating as a result of changes in, or unavailability of, such information. Standard & Poor's reserves the right to request additional information if necessary to maintain the rating.

Page | 2

Please send all information to:

Standard & Poor's Ratings Services
Public Finance Department
55 Water Street
New York, NY 10041-0003

If you have any questions, or if we can be of help in any other way, please feel free to call or contact us at nypublicfinance@standardandpoors.com. For more information on Standard & Poor's, please visit our website at www.standardandpoors.com. We appreciate the opportunity to work with you and we look forward to working with you again.
Sincerely yours,

The logo for Standard & Poor's, featuring the company name in a stylized, cursive script.

Standard & Poor's Ratings Services
a Standard & Poor's Financial Services LLC business.

aw
enclosure

**Standard & Poor's Ratings Services
Terms and Conditions Applicable To Public Finance Ratings**

You understand and agree that:

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All Rating Actions in Ratings Services' Sole Discretion. Ratings Services may assign, raise, lower, suspend, place on CreditWatch, or withdraw a rating, and assign or revise an Outlook, at any time, in Ratings Services' sole discretion. Ratings Services may take any of the foregoing actions notwithstanding any request for a confidential or private rating or a withdrawal of a rating, or termination of this Agreement. Ratings Services will not convert a public rating to a confidential or private rating, or a private rating to a confidential rating.

Publication. Ratings Services reserves the right to use, publish, disseminate, or license others to use, publish or disseminate the rating provided hereunder and any analytical reports, including the rationale for the rating, unless you specifically request in connection with the initial rating that the rating be assigned and maintained on a confidential or private basis. If, however, a confidential or private rating or the existence of a confidential or private rating subsequently becomes public through disclosure other than by an act of Ratings Services or its affiliates, Ratings Services reserves the right to treat the rating as a public rating, including, without limitation, publishing the rating and any related analytical reports. Any analytical reports published by Ratings Services are not issued by or on behalf of you or at your request. Notwithstanding anything to the contrary herein, Ratings Services reserves the right to use, publish, disseminate or license others to use, publish or disseminate analytical reports with respect to public ratings that have been withdrawn, regardless of the reason for such withdrawal. Ratings Services may publish explanations of Ratings Services' ratings criteria from time to time and nothing in this Agreement shall be construed as limiting Ratings Services' ability to modify or refine its ratings criteria at any time as Ratings Services deems appropriate.

Information to be Provided by You. For so long as this Agreement is in effect, in connection with the rating provided hereunder, you warrant that you will provide, or cause to be provided, as promptly as practicable, to Ratings Services all information requested by Ratings Services in accordance with its applicable published ratings criteria. The rating, and the maintenance of the rating, may be affected by Ratings Services' opinion of the information received from you or your agents or advisors. You further warrant that all information provided to Ratings Services by you or your agents or advisors regarding the rating or, if applicable, surveillance of the rating, as of the date such information is provided, (i) is true, accurate and complete in all material respects and, in light of the circumstances in which it was provided, not misleading and (ii) does not infringe or violate the intellectual property rights of a third party. A material breach of the warranties in this paragraph shall constitute a material breach of this Agreement.

Confidential Information. For purposes of this Agreement, "Confidential Information" shall mean verbal or written information that you or your agents or advisors have provided to Ratings Services and, in a specific and particularized manner, have marked or otherwise indicated in writing (either prior to or promptly following such disclosure) that such information is "Confidential". Notwithstanding the foregoing, information disclosed by you or your agents or advisors to Ratings Services shall not be deemed to be Confidential Information, and Ratings Services shall have no obligation to treat such information as Confidential Information, if such information (i) was known by Ratings Services or its affiliates at the

time of such disclosure and was not known by Ratings Services to be subject to a prohibition on disclosure, (ii) was known to the public at the time of such disclosure, (iii) becomes known to the public (other than by an act of Ratings Services or its affiliates) subsequent to such disclosure, (iv) is disclosed to Ratings Services or its affiliates by a third party subsequent to such disclosure and Ratings Services reasonably believes that such third party's disclosure to Ratings Services or its affiliates was not prohibited, (v) is developed independently by Ratings Services or its affiliates without reference to the Confidential Information, (vi) is approved in writing by you for public disclosure, or (vii) is required by law or regulation to be disclosed by Ratings Services or its affiliates. Ratings Services is aware that U.S. and state securities laws may impose restrictions on trading in securities when in possession of material, non-public information and has adopted securities trading and communication policies to that effect.

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Ratings Services Not an Expert, Underwriter or Seller under Securities Laws. Ratings Services has not consented to and will not consent to being named an "expert" or any similar designation under any applicable securities laws or other regulatory guidance, rules or recommendations, including without limitation, Section 7 of the U.S. Securities Act of 1933. Ratings Services is not an "underwriter" or "seller" as those terms are defined under applicable securities laws or other regulatory guidance, rules or recommendations, including without limitation Sections 11 and 12(a)(2) of the U.S. Securities Act of 1933. Rating Services has not performed the role or tasks associated with an "underwriter" or "seller" under the United States federal securities laws or other regulatory guidance, rules or recommendations in connection with this engagement.

Office of Foreign Assets Control. As of the date of this Agreement, (a) neither you nor the issuer (if you are not the issuer) or any of your or the issuer's subsidiaries, or any director or corporate officer of any of the foregoing entities, is the subject of any U.S. sanctions administered by the Office of Foreign Assets Control of the U.S. Department of the Treasury ("OFAC Sanctions"), (b) neither you nor the issuer (if you are not the issuer) is 50% or more owned or controlled, directly or indirectly, by any person or entity ("parent") that is the subject of OFAC Sanctions, and (c) to the best of your knowledge, no entity 50% or more owned or controlled by a direct or indirect parent of you or the issuer (if you are not the issuer) is the subject of OFAC sanctions. For so long as this Agreement is in effect, you will promptly notify Ratings Services if any of these circumstances change.

Ratings Services' Use of Confidential and Private Ratings. Ratings Services may use confidential and private ratings in its analysis of the debt issued by collateralized debt obligation (CDO) and other investment vehicles. Ratings Services may disclose a confidential or private rating as a confidential credit estimate or assessment to the managers of CDO and similar investment vehicles. Ratings Services may permit CDO managers to use and disseminate credit estimates or assessments on a limited basis and subject to various restrictions; however, Ratings Services cannot control any such use or dissemination.

Entire Agreement. Nothing in this Agreement shall prevent you, the issuer (if you are not the issuer) or Ratings Services from acting in accordance with applicable laws and regulations. Subject to the prior sentence, this Agreement, including any amendment made in accordance with the provisions hereof, constitutes the complete and entire agreement between the parties

on all matters regarding the rating provided hereunder. The terms of this Agreement supersede any other terms and conditions relating to information provided to Ratings Services by you or your agents and advisors hereunder, including without limitation, terms and conditions found on, or applicable to, websites or other means through which you or your agents and advisors make such information available to Ratings Services, regardless if such terms and conditions are entered into before or after the date of this Agreement. Such terms and conditions shall be null and void as to Ratings Services.

Limitation on Damages. Ratings Services does not and cannot guarantee the accuracy, completeness, or timeliness of the information relied on in connection with a rating or the results obtained from the use of such information. RATINGS SERVICES GIVES NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE. Ratings Services, its affiliates or third party providers, or any of their officers, directors, shareholders, employees or agents shall not be liable to you, your affiliates or any person asserting claims on your behalf, directly or indirectly, for any inaccuracies, errors, or omissions, in each case regardless of cause, actions, damages (consequential, special, indirect, incidental, punitive, compensatory, exemplary or otherwise), claims, liabilities, costs, expenses, legal fees or losses (including, without limitation, lost income or lost profits and opportunity costs) in any way arising out of or relating to the rating provided hereunder or the related analytic services even if advised of the possibility of such damages or other amounts except to the extent such damages or other amounts are finally determined by a court of competent jurisdiction in a proceeding in which you and Ratings Services are parties to result from gross negligence, intentional wrongdoing, or willful misconduct of Ratings Services. In furtherance and not in limitation of the foregoing, Ratings Services will not be liable to you, your affiliates or any person asserting claims on your behalf in respect of any decisions alleged to be made by any person based on anything that may be perceived as advice or recommendations. In the event that Ratings Services is nevertheless held liable to you, your affiliates, or any person asserting claims on your behalf for monetary damages under this Agreement, in no event shall Ratings Services be liable in an aggregate amount in excess of US\$5,000,000 except to the extent such monetary damages directly result from Ratings Services' intentional wrongdoing or willful misconduct. The provisions of this paragraph shall apply regardless of the form of action, damage, claim, liability, cost, expense, or loss, whether in contract, statute, tort (including, without limitation, negligence), or otherwise. Neither party waives any protections, privileges, or defenses it may have under law, including but not limited to, the First Amendment of the Constitution of the United States of America.

Termination of Agreement. This Agreement may be terminated by either party at any time upon written notice to the other party. Except where expressly limited to the term of this Agreement, these Terms and Conditions shall survive the termination of this Agreement.

No Third-Party Beneficiaries. Nothing in this Agreement, or the rating when issued, is intended or should be construed as creating any rights on behalf of any third parties, including, without limitation, any recipient of the rating. No person is intended as a third party beneficiary of this Agreement or of the rating when issued.

Binding Effect. This Agreement shall be binding on, and inure to the benefit of, the parties hereto and their successors and assigns.

Severability. In the event that any term or provision of this Agreement shall be held to be invalid, void, or unenforceable, then the remainder of this Agreement shall not be affected, impaired, or invalidated, and each such term and provision shall be valid and enforceable to the fullest extent permitted by law.

Amendments. This Agreement may not be amended or superseded except by a writing that specifically refers to this Agreement and is executed manually or electronically by authorized representatives of both parties.

Reservation of Rights. The parties to this Agreement do not waive, and reserve the right to contest, any issues regarding sovereign immunity, the applicable governing law and the appropriate forum for resolving any disputes arising out of or relating to this Agreement.

CITY OF
GLOUCESTER, MA
12 DEC -6 PM 4:52

RatingsDirect®

Summary:

Gloucester, Massachusetts; Non-School State Programs

Primary Credit Analyst:

Victor M Medeiros, Boston (1) 617-530-8305; victor_medeiros@standardandpoors.com

Secondary Contact:

Andrew R Teras, Boston (1) 617-530-8315; andrew_teras@standardandpoors.com

Table Of Contents

Rationale

Outlook

Related Criteria And Research

Summary:

Gloucester, Massachusetts; Non-School State Programs

Credit Profile

US\$7.058 mil state qual bnds ser 2009 dtd 09/15/2009 due 09/01/2010-2023 2025 2027

Gloucester state qual

Long Term Rating

AA/Stable

Affirmed

Unenhanced Rating

A+(SPUR)/Stable

Upgraded

Rationale

Standard & Poor's Ratings Services raised its underlying rating (SPUR) on Gloucester, Mass.' general obligation (GO) debt to 'A+' from 'A'. The outlook is stable.

The upgrade reflects recent strong financial performance and greater operating flexibility.

Factors that strengthen the rating include our view of:

- Location and access to various employment centers throughout the strong and diverse Boston metropolitan statistical area (MSA);
- Strong median household incomes;
- Extremely strong per capita market values despite recent declines in real estate valuations;
- Management efforts in making the budgetary adjustments needed to yield balanced operating results; and
- Low-to-moderate debt burden, coupled with limited additional capital needs.

Offsetting the above strengths are the city's sizable long-term liabilities.

Gloucester, with a population estimate of 30,000, is a historic waterfront city in Essex County, approximately 31 miles northeast of Boston. The city is a destination to more than a quarter of a million people annually, who are attracted to its public beaches and museums. Gloucester is near Interstate 95, providing access to various employers throughout the Boston MSA. The city also benefits from direct access to downtown Boston via the Massachusetts Bay Transportation Authority commuter line. While traditionally known for its seafood industry, the local economy has diversified itself into the high-tech, industrial service, and tourism sectors. In our opinion, median household effective buying income is a strong 110% of the national level. Per capita effective buying income is a similarly strong 119% of the national level. Unemployment has been decreasing over the past several years. In October 2012, it averaged 7.1%, below its October 2011 average of 7.6%.

The property tax base is, in our view, very diverse, with the 10 leading taxpayers accounting for just 3.2% of total assessed value (AV). Residential properties account for 91% of Gloucester's AV. Over the past few years, the city realized a good amount of commercial redevelopment, in particular near downtown and along the waterfront; more

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recently, however, new development opportunities have tempered a bit. Moreover, due to the weaker real estate environment, the city's market values have declined. Gloucester's assessed value (AV) totaled \$5.1 billion in 2012, down 12% from the peak level. While Standard & Poor's believes there are signs of property values stabilizing, it is currently uncertain when that will be reflected in future AV. Based on our forecasts, we believe that the median home prices throughout New England will be flat or see some modest growth through 2013. Despite the declines, the city's market value per capita remains strong, in our view, at \$172,000.

In our opinion, the city's financial position has improved substantially, and though stable, is yet not without long-term budgeting challenges. In fiscal years 2010 and 2011, Gloucester realized an operating surplus of \$4.4 million (5.1% of budget), and \$1.5 million (1.7%), respectively. The surpluses have reflected a desire of the city to improve financial flexibility by making timely expenditure adjustments and remaining conservative on revenues. The city had historically managed with adequate reserves. In 2009, Gloucester maintained a total fund equity of \$1.2 million (1.4% of budget) and a negative unreserved general fund balance \$616,000, that, when the city's stabilization funds are included, increased to \$908,000 or 1% of expenditures. For 2011, the total general fund balance increased to \$7.1 million, which we now consider strong at 8% of expenditures; \$6.2 million, or 7% of expenditures was unassigned. The city's stabilization reserves are now included in the unassigned general fund.

Although still unaudited, management projects fiscal 2012 to close with roughly a \$3 million operating surplus, which would increase the total general fund balance to about \$10 million, or 11% of expenditures. This will mark Gloucester's third consecutive operating surplus. The city's fiscal 2013 budget total \$91 million, about 3.9% higher than the prior year. The city has traditionally increased the tax levy the full amount allowable under proposition 2-1/2 limitations. Since 2008, the city's tax levy has increased by an average annual rate of 4.5%. In 2012, Gloucester's tax levy accounted for 66% of revenues, while state aid accounted for 22%. Property tax collections have remained stable; total collections have averaged 97% over the past several years.

Standard & Poor's considers Gloucester's financial management practices "standard" under its Financial Management Assessment methodology, indicating the finance department maintains adequate policies in most, but not all, key areas.

The city's overall debt is a moderate \$2,664 per capita, or a low 1.5% of true valuation. Debt service remains a moderate 7% of operating expenditures. We note the city maintains roughly \$17 million of GO bond anticipation notes outstanding. The notes are payable Feb. 8, 2013, and were issued to finance various capital projects, including water system improvements and projects addressing combined sewer overflows.

Gloucester's pension plan had an unfunded accrued actuarial liability of \$73.7 million as of January 2010, a 47% funded level. The city funds 100% of its annual required contribution (ARC). In 2011, the ARC totaled \$6.2 million, about 6% of the general fund budget. The city recently extended its funding schedule to 2037.

An additional long-term credit consideration are the city's long-term other postemployment benefit (OPEB) liabilities. While Gloucester has taken steps to lower that liability, we believe there remain considerable challenges in its capacity to fully fund the ARC. As of June 30, 2009, the city's OPEB unfunded accrued liability was \$220 million. The OPEB ARC was \$13.8 million (roughly 15% of general fund expenditures), and the city's actual pay-as-you-go contribution

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was roughly 35% of the ARC. In 2011, the city council voted to establish an OPEB liability trust fund. The balance of the fund at June 30, 2012 was \$20,000.

Outlook

The stable outlook reflects Gloucester's sound economic measures and recent general fund improvements. The rating could potentially increase again if the city were to further strengthen its financial position and its financial policy framework while improving its funding of pension and OPEB liabilities. While we do not expect to lower the rating within the two-year outlook horizon, significant declines in the city's financial position, due to demands from long-term liabilities or other areas, could pressure the rating.

Related Criteria And Research

USPF Criteria: GO Debt, Oct. 12, 2006

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