



GLOUCESTER CITY COUNCIL
9 Dale Avenue, Gloucester, MA 01930
Office (978) 281-9720 Fax (978) 282-3051

CITY COUNCIL STANDING COMMITTEE
Ordinances & Administration
Monday, November 5, 2012 – 6:00 p.m.
1st Fl. Council Conference Rm. – City Hall
AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. Continued Business (all matters continued from 10/15/12):

- A) Reappointments: EDIC: Rebecca Bernie TTE 02/14/2015
R. Billings Bramhall TTE 02/14/2015
Ellen Lufkin TTE 02/14/2015
J. Ronald Ross TTE 02/14/2015
Carolyn Stewart TTE 02/14/2015
Barry Pett TTE 02/14/2015
- B) CC2012-052 (LeBlanc) Amend GCO Sec. 22-270 “Parking Prohibited at all Times” re: Lincoln Avenue
C) CC2012-057(Cox/Ciolino) Amend GCO Sec. 22-270 “Parking Prohibited at all Times” and Sec. 22-291
“Two Away Zone” re: Rowe Square
D) CC2012-058(Cox) Amend GCO Sec. 22-287 “Disabled veteran, handicapped parking” re: Pearl Street #13

2. New Appointments:

Capital Improvements Advisory Board TTE 02/14/15 Joan Kimberly
Historical Commission TTE 02/14/15 Robert Whitmarsh

3. CC2012-060 (LeBlanc) Amend GCO Sec. 22-291 “Tow-away zone” re: Lincoln Avenue

4. Memorandum from Harbormaster re: Fee increases recommended by Waterways Board

5. CC2012-061 (LeBlanc) Amend GCO 22-287 “Disabled Veteran, handicapped parking re: Granite Street #13 (TBC to 12/03/12)

COMMITTEE

Councilor Sefatia Theken, Chair
Councilor Robert Whynott, Vice Chair
Councilor Steve LeBlanc, Jr.

Back-up and Supporting Documentation all on file at the City Clerk’s Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Linda T. Lowe
Harbormaster Jim Caulkett
Tony Gross

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



THE 187TH GENERAL COURT OF
THE COMMONWEALTH OF MASSACHUSETTS

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General Laws

PART I ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)

PREV NEXT

Session Laws

TITLE XVII PUBLIC WELFARE

PREV NEXT

Rules

CHAPTER 121C ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATIONS

PREV NEXT

Section 3 Economic development and industrial corporation; authority to organize; consolidations; members of board of directors; surety bonds; compensation and reimbursements

PREV NEXT

Section 3. There is hereby authorized in each municipality in the commonwealth the organization of an economic development and industrial corporation, a public body politic and corporate, hereinafter referred to as the corporation. No such corporation, however, shall be organized, transact any business, employ any personnel or exercise any powers until the city council with the approval of the city manager, in a city having a Plan D or Plan E form of charter, or with the approval of the mayor in any other city, or a town at an annual town meeting or a special town meeting called for the purpose, shall by vote declare a need for such a corporation because unemployment or the threat thereof exists in the city or town or that security against future unemployment and lack of business opportunity is required and that attracting new industry into the municipality and substantially expanding existing industry through an economic development project or projects financed under this chapter and implemented by such a corporation would alleviate the unemployment and lack of business opportunity problems.

In the event that two or more municipalities wish to consolidate their economic development and industrial corporations, each such municipality desirous of such a consolidation shall so vote as a city or town in the manner hereinbefore described. Such a vote may be made at the same time as the vote to organize the corporation or may be made at a time subsequent thereto.

There shall be seven members of the board of directors of the corporation who shall be appointed by the municipality. At least one member shall be experienced in industrial development, one in financial matters, one in real estate matters, one in municipal government, at least one member representative of low income people who shall be chosen from a list of three submitted by the regional or local community action agency or, where there is no such agency, from a list of three submitted by the department of housing and

~~community development. The appointing municipality shall designate one of the seven~~

members as chairman and another as vice-chairman. Each of the seven members shall be sworn to the faithful performance of his official duties as a director of the corporation. A majority of the seven directors shall constitute a quorum for the transaction of any business, but the action of a majority of the entire board shall be necessary for any transaction. For the purposes of section eleven A of chapter thirty A of the General Laws, the corporation shall be deemed to be an authority established by the general court to serve a public purpose in the commonwealth. Of the members of the corporation first appointed, two shall be appointed to serve for one year from the first day of July in the current year, two for two years from said date, and three for three years from said date. Upon the expiration of the term of office of any such member, or of any subsequent member, his successor shall be appointed in like manner for a term of three years. In the event of a vacancy in the office of a member, his successor shall be appointed in like manner to serve for the unexpired term. Unless reappointed, no member of the corporation shall hold office after the expiration of his term; and the appointment of a successor to any person whose term has expired shall be for the remainder of the term which would have begun at such expiration if the successor had then been appointed.

Any member may be removed by the municipality for malfeasance, misfeasance, or willful neglect of duty, but only after reasonable notice and a public hearing, unless the same are in writing expressly waived, and after approval by MOBD. For purposes of chapter two hundred sixty-eight A of the General Laws, the members of the corporation shall be deemed to be special municipal employees.

Before the issuance of any bonds under the provisions of this act, each member of the corporation shall execute a surety bond with a surety company authorized to transact business in this commonwealth as surety, in the penal sum of fifty thousand dollars conditioned upon the faithful performance of the duties of his office, each such surety bond to be approved by the legal counsel of the municipality and filed in the office of the state secretary. The members of the corporation shall receive no compensation for the performance of their duties hereunder, but each member shall be reimbursed for expenses actually incurred in the performance of his duties. Every such reimbursement shall be open to public inspection from and after the requisition therefor.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

September 19, 2012

Mr. Barry Pett
45 Middle Street
Gloucester, MA 01930

Dear Barry:

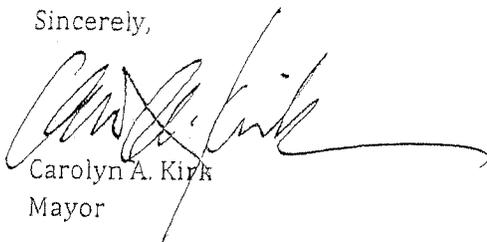
This letter serves as notice of your reappointment to a three year term on the Economic Development and Industrial Corporation (EDIC). I have issued you a 90-day temporary appointment and request that you report to the City Clerk's office at your earliest convenience to pick up your appointment card (copy enclosed) and be sworn in.

When your appointment is sent to the City Council at a date to be determined, it will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

If you have any questions or if you require any further information, please do not hesitate to contact my office.

Thank you for your service to the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Carolyn A. Kirk
Mayor

Enclosure

EFFECTIVE SEPTEMBER 19, 2012

The City of Gloucester, Massachusetts

Dear Barry Pett, 45 Middle Street, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you
to the EDIC

_____ of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,

Mayor

N.B. You are required to be sworn in at the office of the City Clerk before
under this appointment.

Sworn in _____

By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

September 18, 2012

Ms. Carolyn Stewart
20 Leonard Street
Gloucester, MA 01930

Dear Ms. Stewart:

This letter serves as notice of your reappointment to a three year term on the Economic Development and Industrial Corporation (EDIC). I have issued you a 90-day temporary appointment and request that you report to the City Clerk's office at your earliest convenience to pick up your appointment card (copy enclosed) and be sworn in.

When your appointment is sent to the City Council at a date to be determined, it will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

If you have any questions or if you require any further information, please do not hesitate to contact my office.

Thank you for your service to the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

Enclosure

EFFECTIVE SEPTEMBER 18, 2012

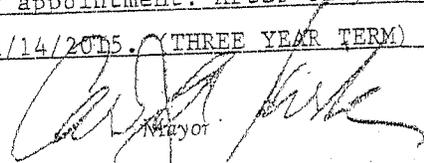
The City of Gloucester, Massachusetts

Dear Carolyn Stewart, 20 Leonard Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the EDIC _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,



Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

September 18, 2012

Mr. J. Ronald Ross
243 Atlantic Road
Gloucester, MA 01930

Dear Mr. Ross:

This letter serves as notice of your reappointment to a three year term on the Economic Development and Industrial Corporation (EDIC). I have issued you a 90-day temporary appointment and request that you report to the City Clerk's office at your earliest convenience to pick up your appointment card (copy enclosed) and be sworn in.

When your appointment is sent to the City Council at a date to be determined, it will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

If you have any questions or if you require any further information, please do not hesitate to contact my office.

Thank you for your service to the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

Enclosure

EFFECTIVE SEPTEMBER 18, 2012

The City of Gloucester, Massachusetts

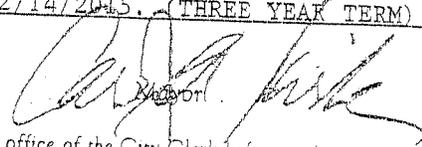
Dear J. Ronald Ross, 243 Atlantic Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you

to the EDIC _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,



Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

EFFECTIVE SEPTEMBER 18, 2012

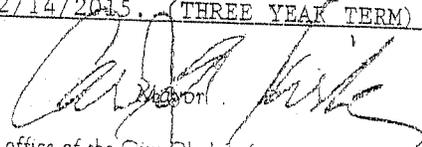
The City of Gloucester, Massachusetts

Dear J. Ronald Ross, 243 Atlantic Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the EDIC _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

October 17, 2012

Beckie Bernie, Chairperson
Gloucester Economic Development & Industrial Corporation
City Hall Annex
Pond Road
Gloucester, MA 01930

Dear Beckie,

It is with deep regret that I inform you that I am declining my reappointment to the E.D.I.C Board.

I was unable to attend the O&A meeting on Monday as I was taking my sister to a medical appointment

at Dartmouth Hitchcock in Hanover. The delay in my council review has afforded me additional time to

review both the amount of time I have available to volunteer as well as my need to prioritize both family

and health. As such, I do not feel that I have the time necessary to provide the E.D.I.C. with

the proper focus and energy it so deserves at this critical time.

It has been my great pleasure to serve these many years with such an intelligent and thoughtful group of E.D.I.C.

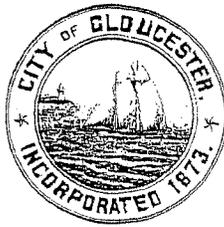
board members, staff and consultants. I wish you all the best as you continue the valuable work of promoting

economic development and employment opportunities for the City of Gloucester and its residents.

Sincerely,

Ellen Lufkin
30 Harrison Avenue
Gloucester, MA

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

September 18, 2012

Mr. R. Billings Bramhall
One Cedar Lane
Gloucester, MA 01930

Dear Mr. Bramhall:

This letter serves as notice of your reappointment to a three year term on the Economic Development and Industrial Corporation (EDIC). I have issued you a 90-day temporary appointment and request that you report to the City Clerk's office at your earliest convenience to pick up your appointment card (copy enclosed) and be sworn in.

When your appointment is sent to the City Council at a date to be determined, it will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

If you have any questions or if you require any further information, please do not hesitate to contact my office.

Thank you for your service to the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive, with a long horizontal stroke at the end.

Carolyn A. Kirk
Mayor

Enclosure

EFFECTIVE SEPTEMBER 18, 2012

The City of Gloucester, Massachusetts

Dear R. Billings Bramhall, One Cedar Lane, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you

to the EDIC _____

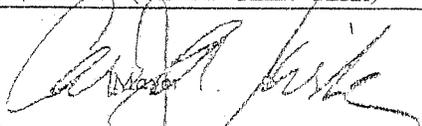
of the City of

Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council

approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,



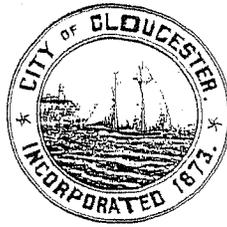
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in _____

By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

September 18, 2012

Ms. Rebecca Bernie
4 Gerring Road
Gloucester, MA 01930

Dear Beckie:

This letter serves as notice of your reappointment to a three year term on the **Economic Development and Industrial Corporation (EDIC)**. I have issued you a 90-day temporary appointment and request that you report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

When your appointment is sent to the City Council at a date to be determined, it will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

If you have any questions or if you require any further information, please do not hesitate to contact my office.

Thank you for your service to the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

Enclosure

EFFECTIVE SEPTEMBER 18, 2012

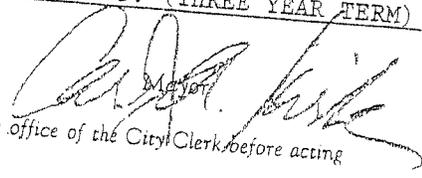
The City of Gloucester, Massachusetts

Dear Rebecca Bernie, 4 Gerring Road, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you
to the EDIC _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

Questions submitted to the O&A Committee by Councilor Hardy dated October 15, 2012 for response to the Committee before November 5, 2012:

1. While General Counsel has responded that the EDIC is a public corporation to serve the public purpose and that the City does not have the authority to regulate the corporation, would it not be possible to create an ordinance on the order that the City does for other Boards, Committees and Commissions so that the EDIC is memorialized in the Code of Ordinances, reflecting their structure and composition, etc., while indicating the ordinance is meant to mirror MGL c. 121C, §3.
2. In the MGL c. 121C, §3 it states each nominee to a Board position must fulfill the criteria of the Board's composition, i.e., one member from "industrial development," one member in "financial matters," one member in "real estate," one member in "municipal government," and "at least one member representative of low income people, who shall be chosen from a list of three submitted (to appointing authority) by regional or local community action agency..." A brief explanation from the Mayor will be appreciated as to why she believes the nominee fits the criteria or a copy of the nominee's resume to help confirm that they have, in fact, met the qualifications indicated under the MGL.
3. Also in MGL c. 121C, §3, the Mayor should indicate her nomination to the Council whom she designated as Chair and Vice Chair since that designation is one to be made by the appointing authority in a municipality (Mayor).
4. When members were first appointed terms were staggered. Now each member serves a three year term. But according to MGL the term of office should begin on July 1st rather than February 14th, as do many of the City's other Boards, Committees and Commissions. But should not the MGL be abided by as to the start and end of the three year term (i.e. July 1st).
5. It is suggested there should be a seventh "bullet" on the list of nominees which indicates that seventh position as vacant, TTE 07/01/15 which would show there are seven members of the Board, one of which has yet to be appointed.



**CITY OF GLOUCESTER 2012
CITY COUNCIL ORDER**

ORDER: CC#2012-052
COUNCILLOR: Steven LeBlanc

DATE RECEIVED BY COUNCIL: 09/11/12
REFERRED TO: O&A and TC
FOR COUNCIL VOTE:

ORDERED that the City Council amend the Gloucester Code of Ordinances Chapter 22 "Traffic and Motor Vehicles" Section 22-270 "Parking Prohibited at all Times" to **ADD** Lincoln Avenue from its intersection with Blynman Avenue on the westerly side to a point across from #15 Lincoln Avenue; and further

ORDERED that this matter be referred to the Traffic Commission for review, measurements and recommendation and to the Ordinances and Administration Committee for review and recommendation.

Steven LeBlanc
Ward 3 Councillor

CITY OF GLOUCESTER
TRAFFIC COMMISSION

CITY CLERK
GLOUCESTER, MA
12 OCT -2 AM 9:07

A meeting was held on Thursday September 27th, 2012 at 6:00 p.m.
in the first floor City Council committee conference room
at Gloucester City Hall

The meeting was opened by Chairman Robert B. Ryan at 6:04 p.m.
Also attending were members Larry Ingersoll, Anthony Bertolino,
Robert Francis and City Councilor Steven LeBlanc

AGENDA

Order #CC2012-051 (Councilor LeBlanc) Ordered that the GCO sec. 22-287
(Handicapped Parking) be amended by ADDING:

one handicapped space in front of #44 Summer Street

Councilor LeBlanc was representing the requestor. After speaking to him and a discussion, a MOTION was made, seconded and PASSED to NOT RECOMMEND the order (4-0 vote). The TC was concerned about already congested parking in this area where residents have little off street parking. The requestor's home is a one family that currently has a driveway off street. The TC felt that minor provisions could be made in the driveway to better access the home for the requestor. There is one space already approved on Summer Street at #26 and the TC feels that an additional space at this time would be a detriment to the neighborhood parking issues.

Order #CC2012-052 (Councilor LeBlanc) Ordered that the GCO sec. 22-270 (Parking Prohibited at ALL Times) be amended by ADDING:

Lincoln Avenue from its intersection with Blynman Avenue on the westerly side to a point across from #15 Lincoln Avenue.

*After speaking to Councilor LeBlanc and a discussion, a MOTION was made, seconded and PASSED to **RECOMMEND** the order. (4-0 vote). The TC also recommended that the area be designated a **TOW ZONE** (sec. 22-291 GCO) to assist in enforcement. The area is congested during after school pickup and functions held at the school which when cars are parked there, limit access to and from Lincoln Avenue and creating a safety hazard.*

*The TC was asked for an opinion on a request to the State for a sign telling vehicles of the entrance to the Magnolia Woods on Western Avenue. The TC would recommend **TWO signs**, each one approximately 500 feet from the entrance informing drivers going in either direction of the entrance.*

The TC was also asked for an opinion on consolidating the Ward 2 voting locations into one, at the Youth Center at Our Lady's Church. The TC agrees that this would ease parking issues at the former Ward 2-1 voting place (McPherson Park) that occur during an election day.

The meeting was adjourned at 6:30 p.m.

ROBERT B. RYAN, Chairman

LARRY INGERSOLL, Secretary



**CITY OF GLOUCESTER 2012
CITY COUNCIL ORDER**

ORDER: CC#2012-060
COUNCILLOR: Steven LeBlanc

DATE RECEIVED BY COUNCIL: 10/23/12
REFERRED TO: O&A and TC
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 22 "Traffic and Motor Vehicles" Sec. 22- 291 "Tow-away zones" be amended to **ADD** Lincoln Avenue from its intersection with Blynman Avenue on the westerly side to a point across from #15 Lincoln Avenue; and further

ORDERED that this matter be referred to the Traffic Commission for review, measurements and recommendation and to the Ordinances and Administration Committee for review and recommendation.

Steven LeBlanc
Ward 3 Councillor

**CITY OF GLOUCESTER
TRAFFIC COMMISSION**

CITY CLERK
GLOUCESTER, MA

12 OCT 30 AM 9:57

**A meeting was held on Thursday October 25th, 2012 at 6:00 p.m.
in the third floor conference room
at Gloucester City Hall**

The meeting was opened by Chairman Robert B. Ryan at 6:04 p.m. Also attending were members Larry Ingersoll, Michael Mulcahey, City Councilor Melissa Cox and Daniel Brown.

AGENDA

Order #CC2012-057 (Councilors Cox & Ciolino) Ordered that the GCO ch. 27 (Traffic & Motor Vehicles) sec. 22-270 (Parking Prohibited at All Times) be amended by ADDING:

Rowe Square, easterly side, from its intersection with Main Street for its entire length, and further:

Ordered that the GCO sec. 22-291 (Tow Away Zones) be amended by ADDING:

Rowe Square, easterly side, from its intersection with Main Street for its entire length.

After a discussion and speaking to Councilor Cox, a MOTION was made, seconded and PASSED to APPROVE the order. The reasoning for this order was for the safe passage of TT units and pedestrians into and out of Rowe Square during busy times at Cruiseport.

Order #CC2012-058 (Councilor Cox) Ordered that the GCO sec 22-287 (Handicapped Parking) be amended by ADDING:

one handicapped space in front of, or across from #13 Pearl Street.

After speaking to the requestor and Councilor Cox, a MOTION was made, seconded and PASSED to APPROVE the order. Although the TC was not comfortable with the addition of a second Handicapped space on the street, (there is an existing one at #11 Pearl) it felt that the request was necessary. Rather than installing a new sign, the present one may be changed to designate the two spaces next to each other.

NOTE: The handicapped placard provided by the recipient had expired in August of 2011. He stated that a new one was being sent to him. A new, valid permit should be presented to the City Clerk's office before this order is approved.

The meeting was adjourned at 6:14 p.m.

ROBERT B. RYAN, Chairman

LARRY INGERSOLL, Secretary



**CITY OF GLOUCESTER 2012
CITY COUNCIL ORDER**

ORDER: CC#2012-057
COUNCILLOR: Melissa Cox/Joe Ciolino

DATE RECEIVED BY COUNCIL: 10/09/12
REFERRED TO: TC & O&A
FOR COUNCIL VOTE:

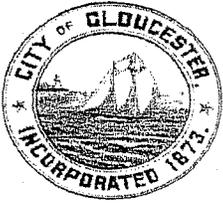
ORDERED that the Gloucester Code of Ordinances Chapter 22 entitled "Traffic and Motor Vehicles" Sec. 22-270 (Parking Prohibited at All Times) be amended by **ADDING:** Rowe Square, easterly side from its intersection with Main Street its entire length; and further

ORDERED that the GCO Sec. 22-291 (Tow Away Zone) be amended by **ADDING:** Rowe Square, easterly side from its intersection with Main Street its entire length; and further

ORDERED that this matter be referred to the Traffic Commission for review, measurements and recommendation and to the Ordinances and Administration Committee for review and recommendation.

Melissa Cox
Ward 2 Councillor

Joe Ciolino
Councillor at Large



**CITY OF GLOUCESTER 2012
CITY COUNCIL ORDER**

ORDER:	#CC2012-058
Councillor	Melissa Cox

DATE RECEIVED BY COUNCIL:	10/09/12
REFERRED TO:	TC & O&A
FOR COUNCIL VOTE:	

ORDERED that the Gloucester Code of Ordinances Sec. 22-287 entitled "Disabled Veteran, handicapped parking" be amended by **ADDING**:

one (1) handicapped space in front of or across from Pearl Street #13

And further

ORDERED that this matter be referred to the Traffic Commission for review, measurements and recommendation and to the Ordinances and Administration Committee for review and recommendation.

Melissa Cox
Ward 2 Councillor

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

October 9, 2012

Ms. Joan Kimberley
546 Washington Street
Gloucester, MA 01930

Dear Joan:

Thank you for your interest in serving on the **Capital Improvements Advisory Board (CIAB)**. I have issued you a 90-day temporary appointment to serve on this board which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their meeting of October 23, 2012 and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the CIAB. I truly appreciate the hard work and dedication you and your colleagues on this important board offer on behalf of the City of Gloucester.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to City Council
Kersten Lanes, Chair-CIAB

Enclosure

EFFECTIVE OCTOBER 9, 2012

The City of Gloucester, Massachusetts

Dear Joan Kimberley, 546 Washington Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the CAPITAL IMPROVEMENTS ADVISORY BOARD _____ of the City of
Gloucester, Massachusetts _____

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,

[Handwritten Signature]
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

Joan Kimberley
546 Washington St.
Mayor Carolyn Kirk
Gloucester City Hall
October 3, 2012

RECEIVED
OCT 5 2012
Mayor's Office

Madame Mayor,

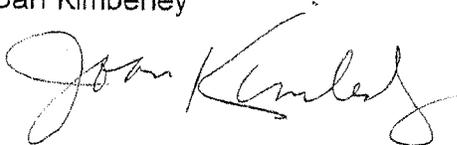
I am asking not to be reappointed to the Mayor's Water Advisory Committee. I am pleased that the Committee has advanced from an Ad Hoc status and can move forward with a group of new members. There is important work to be accomplished by a group interested in the quality and availability of water in Gloucester. During my two years on the Ad Hoc Committee, I have come to appreciate the importance of our water supplies, infrastructure, and complexities of administering all issues relating to water. I have learned an enormous amount and appreciate the opportunity that was afforded to me.

I still want to serve the City I have come to know and love and, now that I have retired, have time to devote to something new. I understand there is an opening on the Capital Improvements Advisory Board and I would like to submit my name for your consideration for appointment to this Board.

I have attached a copy of my resume. I spent most of my career in a manufacturing management environment. In my various roles I sometimes shared the responsibility of evaluating capital equipment to be purchased. I would help determine the effectiveness, cost, and return on investment of equipment to be considered. I enjoy participating with a problem solving group and think I could be an effective member of this Board.

Sincerely,

Joan Kimberley



Joan Kimberley

546 Washington St., Gloucester, Ma. 01930, Home 978-281-5370, jk281@comcast.net

OBJECTIVE

To secure a position as a Manufacturing Manager where highly developed supervisory abilities, advanced technical skills and 25+ years of hands-on experience will be fully utilized, and which will offer professional growth.

CAREER SUMMARY

Many years of successful experience in Manufacturing. Consistently met corporate goals of quality, customer satisfaction and efficiency by managing employees in a positive team oriented environment.

EXPERIENCE

2004 - 2009 **Production Manager** - Jabil Circuit Inc. Billerica, Ma.

Supervise all 2nd Shift Production.

Oversee 3 SMT lines, Hand Assy, solder/rework, test and setup.

Insure all processes and procedures are followed.

Monitor Quality data and take corrective action to reduce defects.

Follow "5 S" guidelines.

Coach and Mentor Group Leader and do performance evaluations.

Manage schedules to insure On Time Delivery.

2000 - 2003 **Production Manager** - Teradyne. Nashua, N.H.

Supervise the manufacture of Backplane Assemblies.

Engage operators in TQM exercises.

Manage the Prototype debugging lines to transition product to Production.

Supervise employees through four personnel reductions and reorganizations.

Work with operators and Engineering on defect reduction.

999 - 2000

Plant Manager - Zoots. Wilmington, Ma.

- Directed 160 Employees in a seven day three shift/day cleaning plant.
- Set up processes and procedures for high volume equipment.
- Tripled the staff in a three-month period.
- Established quality criteria and established employee teams to reduce defects.
- Interfaced with Lab Mgrs. in two other States to standardize operations.
- Improved On Time Deliveries from 80% to 99%.

998 - 1999

Manufacturing Manager - Ark-Les Electronic Products. Gloucester, Ma.

- Increased shipments 400% in less than a year.
- Improved on-time deliveries from 85 to 98%.
- Started up and staffed a second and third shift to meet customers demands.
- Used employee teams to lower PPM defect levels.
- Worked with Engineers to streamline processes and methods.
- Met with customers and assured them about our performance.

1997 - 1998

Manufacturing Manager - M.J. Research. Watertown, Ma.

- Streamlined work and eliminated unnecessary overtime.
- Set up training programs and improved operators' flexibility and growth.
- Used Quality Circles to reduce waste and improve customer satisfaction.
- Initiated self-directed employee work teams.
- Interfaced with Design Engineering to improve manufacturability of products.

1993 - 1997

Operations Manager - Keltron Power Systems. Waltham, Ma.

- Eliminated "toll gate" inspections and initiated first piece inspections and step in audits to lower defects.
- Reduced the number of rework operators from ten to one.
- Guided workforce through two changes in ownership.
- Documented WIP and held daily meetings to meet schedules.
- Used employee teams to improve methods and quality

1986 - 1993

Manufacturing Technical Foreman - G.T.E. Gov't Systems Division. Needham, Ma.

- Reduced printed circuit assy/test process time from six to less than one week.
- Started self-directed operator teams to work on S.P.C. and T.Q.M. projects.
- Improved processes to lower costs substantially.
- Won a Superior Performance Award for the Gov't Smallboard program.
- Worked on the planning team to relocate the Needham operation to Taunton.
- Was a member of the Design Review Team.

EDUCATION AND TRAINING

Business Administration - Northeastern University

Time Study and Work Measurement - Maynard Research Institute

Circuit Theory - Wentworth Institute

Management Training Seminars - G.T.E.

DIVISION 3. CAPITAL IMPROVEMENTS

Sec. 2-585. Annual planning; capital improvements advisory board established.

A long range plan to serve as guidelines for capital improvements in the city shall be prepared each year in writing by the mayor subject to approval by the city council. Development of the plan shall take into account the recommendations made by a capital improvements advisory board, which is hereby established.

(Code 1970, § 2-18)

Sec. 2-586. Capital improvements advisory board--Function, composition, appointment, terms of office.

(a) The capital improvements advisory board shall consist of seven (7) members appointed by the mayor from the community at large with due care for providing an optimum mix of background and expertise, whose terms of three (3) years shall be staggered. The mayor shall designate a chairman of the board, who shall serve for a term of one (1) year and may be reappointed. All the members of the board shall elect a vice chairman from the membership, again on a yearly basis. No member of the city council shall serve as a member of the board.

(b) The board shall be appraised of the preparation of the ten-year capital improvements program developed by the community development department on a continuing basis, shall review the final ten-year program and shall submit a report on its review to the mayor.

(c) Minutes of each meeting of the capital improvements advisory shall be forwarded forthwith to each member of the city council.

(Code 1970, § 2-21; Ord. of 8-6-85, § I; Ord. No. 6-1991, § I, 2-26-91)

Sec. 2-587. Capital improvement plan.

(a) The capital improvement plan shall be concerned with physical facilities, such as land, buildings or other structures, or pieces of equipment, which require a relatively large investment and have a relatively long useful life.

(b) The capital improvement plan shall specify a detailed program of capital expenditures over a period of ten (10) fiscal years from the date on which it becomes effective and shall specify the methods of financing the proposed capital improvements.

(c) Guidelines for the planning process, specifying minimum cost and useful life of capital improvements to be considered in the capital improvement plan, the maximum proportion of total budget to be devoted to capital improvements, and any restrictions on methods of financing, shall be established on recommendation of the mayor and approval by the city council.

(d) The capital improvement plan shall be submitted by the mayor to the city council no later than ninety (90) days before the first day of the fiscal year in which it is to take effect. The plan shall be updated annually during the time it is in effect.

(Code 1970, §§ 2-19, 2-20; Ord. No. 6-1991, § I, 2-26-91)

Sec. 2-588. Scope of division.

Nothing in this division shall be construed as preempting or diminishing the statutory prerogatives of the city council or the mayor.

(Code 1970, § 2-22)

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

October 15, 2012

Mr. Robert K. Whitmarsh
2 Blueberry Lane
Gloucester, MA 01930

Dear Bob:

Thank you for your interest in serving on the City of Gloucester's **Historical Commission**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their October 23, 2012 meeting and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Historical Commission. I appreciate the hard work and dedication you and your colleagues on this important committee offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk", written over a horizontal line.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to City Council
Enclosure
CAK/c

EFFECTIVE OCTOBER 15, 2012

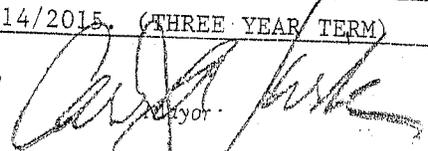
The City of Gloucester, Massachusetts

Dear Robert Whitmarsh, 2 Blueberry Lane, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the HISTORICAL COMMISSION _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2015. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

Robert K. Whitmarsh, Jr.
2 Blueberry Lane
Gloucester, MA 01930

RECEIVED

SEP 25 2012

Mayor's Office

978-283-0498 since1913@comcast.net

September 17, 2012

Mayor Carolyn Kirk
City of Gloucester
Dale Avenue
Gloucester, MA 01930

Dear Mayor Kirk:

I am requesting an appointment to the Gloucester Historical Commission. I wish to remain on the Downtown Development Commission. I believe that there is sufficient connection in the interests of both commissions.

In 2007, I enrolled in an Historic Preservation Certification Program. I received my Certification in Historic Preservation in 2009. This commitment to preservation has well prepared me for the position that I am seeking on the Gloucester Historical Commission.

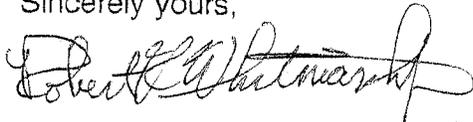
I have enclosed my resume.

My knowledge and awareness of Gloucester and its history as well as my enthusiasm for Gloucester make me suitable for being on both these commissions.

I have attended a number of the Historical Commission meetings. The board has encouraged me to apply for an appointment to the Commission.

I would like to thank you for considering me for this new appointment as well as your previous appointment to the Downtown Development Commission.

Sincerely yours,



Robert K. Whitmarsh, Jr.

Resume

Robert K. Whitmarsh, Jr

2 Blueberry Lane
Gloucester, MA 01930

978-283-0498 since1913@comcast.net

Objective:

To be appointed to the City of Gloucester Historical Commission in order to promote and facilitate historic preservation in Gloucester.

Education:

Boston Architectural College, Certification in Historic Preservation 2009

Associated Locksmiths of America, Certified Professional Locksmith 1986

Northeastern University, BS Industrial Technology 1970

Franklin Institute of Technology, Associate in Electrical Engineering 1962

Gloucester High school Graduate 1960

Experience:

Downtown Gloucester Cultural District Committee, Co-chair

Cape Ann Symphony, Board Director since 2011

City of Gloucester Downtown Development Commission since 2009

Whitmarsh Lock & Safe owned and operated since 1975.

Action, inc., Wrote and administrated Jobs Program contracts with the U.S. Department of Labor from 1971 to 1973.

Worked in the field of engineering for 12 years at United Shoe Machinery, Raytheon, Sylvania, and General Electric from 1962 to 1975

Section 8D. A city or town which accepts this section may establish an historical commission, hereinafter called the commission, for the preservation, protection and development of the historical or archeological assets of such city or town. Such commission shall conduct researches for places of historic or archeological value, shall cooperate with the state archeologist in conducting such researches or other surveys, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the city council or the selectmen and, subject to the approval of the city council or the selectmen, to the Massachusetts historical commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object discovered in accordance with section twenty-seven C of chapter nine, and shall apply for permits necessary pursuant to said section twenty-seven C. Any information received by a local historical commission with respect to the location of sites and specimens, as defined in section twenty-six B of chapter nine, shall not be a public record. The commission may hold hearings, may enter into contracts with individuals, organizations and institutions for services furthering the objectives of the commission's program; may enter into contracts with local or regional associations for cooperative endeavors furthering the commission's program; may accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the commission's program; may make and sign any agreements and may do and perform any and all acts which may be necessary or desirable to carry out the purposes of this section. It shall keep accurate records of its meetings and actions and shall file an annual report which shall be printed in the case of towns in the annual town report. The commission may appoint such clerks and other employees as it may from time to time require. The commission shall consist of not less than three nor more than seven members. In cities the members shall be appointed by the mayor, subject to the provisions of the city charter, except that in cities having a city manager form of government, said appointments shall be by the city manager, subject to the provisions of the charter; and in towns they shall be appointed by the selectmen, excepting towns having a town manager form of government, in which towns appointments shall be made by the town manager, subject to the approval of the selectmen. When a commission is first established, the terms of the members shall be for one, two or three years, and so arranged that the terms of approximately one third of the members will expire each year, and their successors shall be appointed for terms of three years each. Any member of a commission so appointed may, after a public hearing if requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall in a city or town be filled for the unexpired term in the same manner as an original appointment. Said commission may acquire in the name of the city or town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same.

< DDC MISSION >

Sec. 2-493. Mission.

It shall be the mission of the downtown development commission to encourage economic revitalization within a context of historic preservation, community involvement and activities, a strong identity and tourism. The commission shall undertake, but not be limited to, the following activities:

- (1) Examine and evaluate conditions on an on-going basis.
- (2) Propose and promote physical improvements.
- (3) Coordinate public and private efforts.
- (4) Encourage, in cooperation with the Cape Ann Chamber of Commerce, a creative marketing plan, coordinated advertising, promotions and special events.
- (5) Promote the establishment of new businesses.
- (6) Encourage the establishment of special committees, composed of municipal officials, bankers, merchants, industrialists, preservationists, chamber of commerce officials, downtown residents, design professionals, developers, real estate brokers, and others concerned with downtown.
- (7) Promote and encourage the proper mix of goods, services, housing, recreation and entertainment.
- (8) Coordinate, through the community development department, the activities related to downtown of the historical commission, the historic district commission, the waterways commission, the planning board, the tourism commission, the economic development and industrial corporation, the redevelopment authority, and the housing authority.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-494. Assistance of city officials, boards and employees.

The commission shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the commission. Further, the commission may request the services and assistance of any of the officials, boards and, through the mayor, employees of the city at all reasonable times when the commission determines that it requires the assistance and advise of such officials, boards and employees in the performance of its duties.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-495. Annual report.

The downtown development commission shall submit an annual report of its activities to the city council.

(Ord. No. 28-1991, 7-7-91)

DIVISION 8. HUMAN RIGHTS COMMISSION

Sec. 2-496. Policy.

It is hereby declared to be the public policy of the city, including its employees, agents and officials, to protect and promote the constitutional, civil and human rights of all people within the city. Further, the city asserts that:

CHARTER
REFERENCE

§ 2-9

GLOUCESTER CODE

Section 2-9. Council Standing Committees.

(a) *Designation of Committees* — There shall be three standing committees of the city council: A committee on budget and finance, to which may be referred by a two-thirds (2/3) vote of the full city council every matter which would involve an expenditure by the city; a committee on ordinances and administration, to which may be referred by a two-thirds (2/3) vote of the full city council every matter which in the form of adoption is categorized an "ordinance," or the effect of which is of more than temporary significance, all matters the effect of which would be to alter the administrative structure of the city government and which shall have general oversight of the department of the city clerk; and a committee on planning and development, to which may be referred by a two-thirds (2/3) vote of the full city council all matters which affect land use, planning, zoning and other development of the city.

(b) *Membership* — Each committee of the city council shall consist of three members of the city council appointed by the city council president to serve for the term for which the city council is elected. Each member of the city council shall serve on at least one standing committee of the city council.

(c) *Advisory Members* — The standing committees of the city council may provide, by vote, for the appointment of voters of the city to serve as advisory members of the committee. Such advisory members, if appointed, shall have no power to vote.

(d) *General Powers* — The city council may delegate the powers available to it under section 2-6 to any of its standing committees. Each standing committee may, in accordance with such rules as may be adopted by the city council, hold a public hearing on any matter which is referred to it and shall, within a time fixed by council rule, report on each matter which has been referred to it, in writing, a recommendation and the reasons therefor.
(Referendum of 11-3-85)

Code reference—Boards, commissions, councils and committees, § 2-400 et seq.

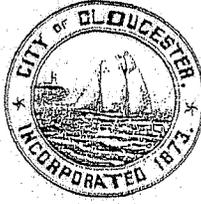
Section 2-10. Appointments to City Offices.

(a) *Confirmation* — The mayor shall submit to the city council the names of all persons he desires to appoint to any city office, as a department head or as a member of a multiple-member body, except a position which is covered by the state civil service law or except as otherwise provided by this charter. The city council shall refer all such names as are submitted to the standing committee on ordinances and administration which shall investigate all such candidates for confirmation and make a report with recommendations to the full city council not less than seven nor more than twenty-one days following such referral. If the city council has taken no other action, said appointments shall become effective on the thirtieth day following the date the name has been received by the city council. The provisions of section 2-11(a) shall not apply to this section.

(b) No un-elected appointee shall be appointed to more than one multiple member body, unless said board or commission is inter-related.

(Referendum of 11-8-83; referendum of 11-5-85)

Code reference—Officers and employees generally, § 2-40 et seq.



Nineteen Harbor Loop
Gloucester, MA 01930

TEL 978-282-3012
FAX 978-978-281-4188
jcaulkett@gloucester-ma.gov

CITY OF GLOUCESTER
HARBORMASTER'S OFFICE

Memorandum

From: Jim Caulkett, Harbormaster
To: Mayor Carolyn Kirk
Date: October 10, 2012
Subject: Mayor's Report to Council

RECEIVED

OCT 11 2012

Mayor's Office

Mayor Kirk,

Will you forward in your next Report to Council the two attached fee increases recommended by the Waterways Board at their last scheduled meeting of October 3, 2012.

Both fee increases were approved by an 8 to 1 vote.

I have additionally attached a fee comparison to neighboring communities.

If you have any questions please feel free to contact me.

Sincerely,

Jim Caulkett

Nineteen Harbor Loop
Gloucester, MA 01930



TEL 978-282-3012

FAX 978-978-281-4188

jcaulkett@gloucester-ma.gov

<http://gloucester-ma.gov/harbormaster>

CITY OF GLOUCESTER
HARBORMASTER'S OFFICE

MEMORANDUM

From: Gloucester Waterways Board
To: Gloucester City Council
Date: October 10, 2012
Subject: 10A Float Fee Increase

Council,

During the scheduled monthly Waterways Board meeting of October 3, 2012 the Board voted 8 in Favor and 1 Against to increase the 10A Float Annual Fee as follows;

Current City Ordinance Section 10-51 (c) Fees. Fee for 10A Float Permits shall be in the amount of \$50.00 per season.

Recommended change;

Fee for 10A Float Permits shall be in the amount of \$100.00 per season for float sizes up to 199 square feet, \$150.00 for 200 square feet up to 299 square feet, \$200.00 for 300 square feet up to 399 square feet, \$250.00 for 400 square feet up to 499 square feet, \$300.00 for 500 square feet up to 599 square feet and \$350.00 for any float system greater than 600 square feet.

Respectfully



Nineteen Harbor Loop
Gloucester, MA 01930

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jcaulkett@gloucester-ma.gov

<http://gloucester-ma.gov/harbormaster>

CITY OF GLOUCESTER
HARBORMASTER'S OFFICE

MEMORANDUM

From: Gloucester Waterways Board
To: Gloucester City Council
Date: October 10, 2012
Subject: Mooring Permit Fee Increase

Council,

During the scheduled monthly Waterways Board meeting of October 3, 2012 the Board voted 8 in Favor and 1 Against to increase the Annual Personal Mooring Permit Fee as follows;

Current City Ordinance Section 10-51 (c) Fees. The fee for each type of mooring shall be established by city council. Fees for personal moorings shall be charged by length of vessel at the rate of four dollars (\$4.00) per foot for Gloucester residents and taxpayers and at the rate of six dollars (\$6.00) per foot for non-residents.

Recommended change;

The fee for each type of mooring shall be established by city council. Fees for personal moorings shall be charged by length of vessel at the rate of six dollars (\$6.00) per foot for Gloucester residents and taxpayers and at the rate of eight dollars (\$8.00) per foot for non-residents.

Respectfully

MOORING FEES

October 3, 2012

Manchester

Moorings: Res/Non Res: \$6.50/ft.
Going up to \$10 range
Water: No Transients: No
Bt. Ramp: No

Beverly

Moorings: Res/Non Res: \$5.50/ft.
Transients: No Bt. Ramp: No
Water: Harbor Authority

Essex

Moorings: Res/Non Res: \$90/ft. 1st 16 ft.
\$6 each ft. after
Water: No Transients: No
Bt. Ramp: No

Rockport

Moorings: \$7/ft.
Slips: \$14/ft. \$100/ft.
(water/electric)
Water: No Transients: No
Boat Ramp: No

Salem

Moorings: Res/Non Res: \$6/ft.
Water: No Slips: \$3/ft.
Bt. Ramp: \$5.00

Marblehead

Moorings: Res/Non Res: \$4/ft.
(Salem side) \$6.50 (Main harbor)
Water: No Transients: No
Dock Space (at office): \$3/ft.
Bt. Ramp: No

Newburyport

Moorings: Res/Non Res: \$3/ft. includes
Waterways Permit (must have)
Bt. Ramp: \$5
Transients: \$25 Slips: \$3/ft.

Danvers

Moorings: Res/Non Res: \$5/ft.
Water: No Transients: No
Bt. Ramp: \$5/Mass residents
\$10/Out of state
\$10/Commercial
Waterways Permit Fee:
Moorings: Res: \$1.00/ft.
Non Res: \$2.00/ft.
Slips: Res: \$1.00/ft.
Non Res: \$2.00/ft.

Sec. 10-51. - Regulation of moorings.

- (a) *Regulations.* The waterways board shall make regulations regarding the application process, size, type, construction and placement of all moorings within the city waterways. All moorings shall be placed under the direction of the harbormaster and are subject to inspection by the harbormaster prior to their initial placement and at intervals of three years.
- (b) *Permits.* No person shall establish a mooring within the city waterways without first obtaining a permit from the harbormaster to do so. Mooring permits shall be renewable each calendar year.
- (c) *Applications.* Applications for new permits shall be submitted on forms provided by the harbormaster. Applicants shall be placed on waiting lists by location preferred, in order of their receipt. The harbormaster shall keep the waiting lists updated by requiring applicants who wish to maintain their position on the waiting list to file an annual renewal prior to the last business day of December of each year. The harbormaster shall publicly post the waiting lists at the harbormaster's office and shall file a copy of same with the city clerk's office on April 30 of each year. The fee for such renewals shall be \$10.00. Failure to timely file the annual renewal shall result in the applicant's removal from the waiting list, provided however that an applicant may, prior to the last business day of February of the following year, request reinstatement to his/her previous position on the waiting lists by filing with the harbormaster a request for reinstatement together with a late fee of \$50.00 for a total of \$60.00.
- (d) *Types of moorings.* The harbormaster may issue permits for three types of moorings:
- (1) *Personal moorings* for sole use by the single vessel of an individual and his or her immediate family;
 - (2) *Municipal moorings* which may be approved by the waterways board for public purposes; and
 - (3) *Transient moorings* which may be used by waterfront businesses or yacht clubs for transient vessels.
- (e) *Fees.* The fee for each type of mooring shall be established by the city council. Fees for personal moorings shall be charged by the length of vessel at the rate of \$4.00 per foot for city residents and taxpayers and at the rate of \$6.00 per foot for nonresidents. The fee for transient moorings shall be \$200.00 each. A daily fee of \$25.00 shall be charged every vessel that utilizes a municipal mooring, used for transient boats, operated by the harbormaster. Fees for 10A float permits shall be in the amount of \$50.00 per season.
- (f) *[When application due; permit renewal.]* A completed renewal application by each mooring permit holder, including the renewal fee and proof of ownership, shall be returned to the harbormaster's office on or before the last business day in February of each year. After that time the mooring holder may renew the permit by filing a completed application, including the regular fee per foot, plus a late fee of \$50.00, prior to the last business day of May of that same year. Failure to do so will result in the mooring permit being revoked.
- (g) *New mooring areas.* The waterways board may, after a public hearing, designate new mooring areas. Moorings in those areas may be installed, maintained and operated by the harbormaster's office or by private businesses under license from the waterways board. The selection process for private operators shall include requests for proposals by the waterways board, submission of proposals and bids in conformance with M.G.L. c. 30B, and review of proposals and bids consistent with that law.



**CITY OF GLOUCESTER 2012
CITY COUNCIL ORDER**

ORDER: CC#2012-061
COUNCILLOR: Steven LeBlanc

DATE RECEIVED BY COUNCIL: 10/23/12
REFERRED TO: O&A and TC
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Sec. 22-287 entitled "Disabled Veteran, handicapped parking" be amended by **ADDING:**

one (1) handicapped space in front of Granite Street #13

And further

ORDERED that this matter be referred to the Traffic Commission for review, measurements and recommendation and to the Ordinances and Administration Committee for review and recommendation.

Steve LeBlanc
Ward 3 Councillor