

CITY COUNCIL STANDING COMMITTEE
Budget & Finance Committee
Thursday, May 3, 2012 – 5:00 p.m.
1st Fl. Council Committee Rm. – City Hall
-Minutes-

Present: Chair, Councilor McGeary; Vice Chair, Councilor Joseph Ciolino; Councilor Melissa Cox

Absent: None.

Also Present: Mary Richardson; Police Chief Michael Lane

The meeting was called to order at 5:00 p.m. Items were taken out of order.

1. Memorandum & two Special Budgetary Transfer Requests (#2012-SBT-33 and -34) from Police Chief

Police Chief Michael Lane explained to the Committee he is requesting two Special Budgetary Transfers and has unused salary account and use a partial amount to buttress up two accounts. A transfer (#2012-SBT-33) of \$10,000 is to fund Detectives Investigations through the end of FY12. However, they've spent a little more than they expected due to more background checks and, he amending his request to put \$5,000 of unused salary to the investigators account. A second Special Budgetary Transfer (#2012-SBT-34) is amended to now total \$15,000 from the same account to fully fund the account used to pay officers working St. Peter's Fiesta duty. Last year the department spent approximately \$32,000 on the City's police detail during that event. The Fiesta now includes Wednesday night activities, and the police have the Birdseye property to patrol also during Fiesta. Surpluses in an unused salary account are available to fund this request.

MOTION: On motion by Councilor Cox, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council transfer (#2012-SBT-33) for \$5,000 from Police-Uniform, Sal/Wage-Perm Position, Unifund Account #101000.10.211.51100.0000.00.000.00.051 to Police-Investigation, Sal/Wage-Overtime to fund Detectives Investigations through the end of FY12.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council transfer (#2012-SBT-34) for \$15,000 from Police-Uniform, Sal/Wage-Perm Position, Unifund Account #101000.10.210.51300.0000.00.000.00.051 to Police-Admin, Sal/Wage-Overtime to fully fund the account for the annual St. Peter's Fiesta police duty.

Councilor McGeary announced that Agenda Items #2, #3 and #5 would be continued to the next regularly scheduled meeting of the Committee on May 17th at the request of Jim Duggan, CAO.

2. Review and Recommendations for the Disposition of Real Property for the Maplewood School

This matter is continued to May 17, 2012.

3. Memorandum and Grant Application and Checklist from CAO re: Essex Heritage Visitor Center Grant

This matter is continued to May 17, 2012.

4. Communication from Gloucester Rotary Club re: gift of children's wooden stage to be installed on site in the Stage Fort Park playground

Steve Kaity, President of the Gloucester Rotary Club explained to the Committee that the submitted plans did not meet federal code and so they changed the size and location of the actual stage (new plans submitted and placed on file). In reviewing the regulations, anything over 12 inches high has to be at least 6 feet away from other structures; and if more than 30 inches high must be placed 9 ft. away from any other structures. It is another play space, basically a platform. **Councilor Cox** asked when the play stage would be installed. **Mr. Kaity** stated it will be installed when all the approvals are complete and will be done by Rotarians. **John Dugger**, 25 Beach Road also was in attendance for the Rotary Club and confirmed the composition of the play stage is part sawdust and part plastic which is a very durable combination. **Councilor McGeary** noted that there existed an inventory of what was

at the site and asked it be updated. An updated copy of the inventory should be on file with the City Clerk's office as well as the DPW. **Councilor Ciolino** declared he is a Rotary Club member and a past president but would not affect his vote. The Committee extended their thanks to the Rotary Club for their donation to the City.

MOTION: On motion by Councilor Cox, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council under MGL c. 44, §53A-½ to accept a gift of tangible goods from the Gloucester Rotary Club of a children's wooden stage, in the Stage Fort Park playground area with a value of approximately \$3,500.00 to be delivered and installed on site by the Gloucester Rotary Club.

5. *Memorandum from City Auditor re: Auditor's Office Reorganization Request*

Councilor McGeary explained this matter would also be continued to the May 17, 2012 meeting as Mr. Costa, City Auditor was away from the office.

This matter is continued to May 17, 2012.

6. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization And Auditor's Report*

Mary Richardson, Assistant City Auditor presented the Auditor's memorandum report and briefed the Committee on it.

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:21 p.m.

Respectfully submitted,

**Dana C. Jorgensson
Clerk of Committees**

DOCUMENTS/ITEMS SUBMITTED AT MEETING:

- Revised Playground Design: Option A, Stage Fort Park for the Utiliplay piece of equipment donated by the Gloucester Rotary Club submitted by Steve Kaity