

Budget & Finance Standing Committee
Thursday, July 22, 2021 – 5:30 p.m.
REMOTE MEETING
-Minutes-

Present: Chair, Councilor Melissa Cox; Vice Chair, Councilor Scott Memhard; Councilor John McCarthy

Also Present: Police Chief, Ed Conley; Auditor, Kenny Costa; DPW Director, Mike Hale; Clerk of Committees, Sherry Karvelas; Police Lieutenant, Jeremiah Nicaastro; Assistant to CAO, Chris Sicuranza

This meeting was conducted remotely through ZOOM. All votes were by ROLL CALL.

Meeting called to order at 5:30 p.m.

Chairperson Cox announced that consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning certain gatherings such that an in person meeting of the Budget & Finance Standing Committee is not possible, this meeting will be conducted by remote participation. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time and participate when necessary.

1. Memorandum and Supplemental Appropriation-Budgetary Request (#2022-SA-1) from the DPW Director in the amount of \$80,000

Summary of Discussion: DPW Director, Mike Hale stated the Highway Force account was funded by road opening permits, which was primarily used for discretionary spending for roadside amenities, including paving, potholes, sidewalks, curb ramps, guardrails and signs. He stated there were a number of sidewalk projects and curbside ramps currently in progress and these funds would help cover those repairs.

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor McCarthy, the Budget & Finance Committee voted by ROLL CALL 2 in favor, 0 opposed, 1 absent (Memhard) to recommend that the City Council approve Supplemental Appropriation 2022-SA-1 in the amount of \$80,000 (Eighty Thousand Dollars) from DPW - Highway Force Receipts Reserved for Appropriation Fund, Transfers to General Fund, Account #32085-596001 to the DPW - Public Services, R&M - Paving, Account #0147052-524014 to be used for various small paving projects and road surface repairs throughout the City.

Councilor Memhard joined the meeting at 5:38 p.m.

2. Memorandum from Police Lieutenant for Community Impact Unit re: request acceptance of a donation of a 16 passenger bus for the Community Impact Team

Summary of Discussion: Police Chief, Ed Conley stated Cape Ann Transportation Authority (CATA) donated a 2013 bus to the Community Impact Unit for the purposes of transforming the bus into a mobile outreach vehicle. He stated Police Lt. Jeremiah Nicaastro had approached him with the idea of using the mobile outreach vehicle to engage with vulnerable populations and build stronger relationships with the community. Lt. Nicaastro explained the mobile unit would be stocked with life essentials including nonperishable food, shampoo, sleeping bags and soap. He explained the unit would also have two freezers, a generator and would stock youth sporting equipment and plan ice cream days while targeting specific neighborhoods to enhance outreach efforts and community engagement

throughout the City. He stated the unit would be funded by donations from both Cape Ann Savings Bank and Bank Gloucester, as well as community and local business donations through the Gloucester Fund.

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept under MGL Ch. 44, §53A-½, a gift of tangible goods to the City of Gloucester Police Department, Community Impact Unit from the Cape Ann Transportation Authority for a 2013 Ford E-450, Elkhart ECII minibus, VIN number 1FD4E4FSXDDB00144 for the purpose of transitioning the bus into a mobile Community Impact Unit Outreach vehicle with an estimated value of \$8,000.

3. *Memorandum from City Auditor regarding accounts having expenditures which exceed their authorization & Auditors Report and other related business*

Summary of Discussion: There were no items under this heading for the Committee's consideration.

MOTION: On a motion by Councilor Cox, seconded by Councilor McCarthy, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed to adjourn the meeting at 5:42 p.m.

Submitted by: Sherry Karvelas, Clerk of Committees

Documents submitted at the meeting: None.

Meeting Recording: <http://gloucester-ma.gov/1097/Past-Remote-Public-Meetings>