

CITY CLERK
GLOUCESTER, MA

2021 JUL 15 AM 9:09



GLOUCESTER CITY COUNCIL
Budget & Finance Committee Meeting
Thursday, July 22, 2021 – 5:30 p.m.
REMOTE MEETING

Consistent with Chapter 20 of the Acts of 2021, this meeting will be conducted by remote participation. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time and participate when necessary. Persons who wish to do so are invited to view the meeting at:

Join from Computer, Smart Device: <https://gloucester-ma-gov.zoom.us/j/85826141023>

Join via Phone: 1-301-715-8592 or 1-312-626-6799

Meeting ID: 858 2614 1023

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

AGENDA

Individual items from committee reports may be consolidated into a consent agenda

1. Memorandum and Supplemental Appropriation-Budgetary Request (#2022-SA-17) from the DPW Director in the amount of \$80,000
2. Memorandum from Police Lieutenant for Community Impact Unit re: request acceptance of a donation of a 16 passenger bus for the Community Impact Team
3. Memorandum from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report and other related business

COMMITTEE

Chair, Councilor Melissa Cox
Vice Chair, Councilor Scott Memhard
Councilor John McCarthy

CC: Mayor Theken; Joanne M. Senos; Frank Cousins; Chris Sicuranza; Kenny Costa; John Dunn; Michael Hale; Ed Conley; Jeremiah Nicastro
The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed & other items not listed may also be brought up for discussion to the extent permitted by law. Items may be taken out of order.



INTEROFFICE MEMORANDUM

TO: MAYOR SEFATIA ROMEO-THEKN
FROM: MICHAEL B. HALE, DIRECTOR OF PUBLIC WORKS MBH
SUBJECT: TRASNFER REQUEST
DATE: JUNE 28, 2021

The Department of Public Works is requesting that \$80,000 be transferred from the High Way Force Account into the Public Service Paving Account to fund small paving projects and road surface repairs city wide.

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2022**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2022-SA- 17 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: _____ DPW _____

APPROPRIATION AMOUNT: _____ \$80,000.00 _____

Account to appropriate from: MUNIS ORG - OBJECT _____ 32085-596001 _____
MUNIS ACCOUNT DESCRIPTION _____ Highway Force _____
Balance Before Appropriation _____ \$121,440.28 _____
Balance After Appropriation _____ \$ 41,440.28 _____

Account Receiving Appropriation: MUNIS ORG - OBJECT _____ 0147052-524014 _____
MUNIS ACCOUNT DESCRIPTION _____ DPW Public Services Paving _____
Balance Before Appropriation \$ _____ 60,000.00 _____
Balance After Appropriation \$ _____ 140,000.00 _____

DETAILED ANALYSIS OF NEED(S): Funds to be used for various asphalt paving projects throughout the city.

APPROVALS:

DEPT. HEAD: _____ DATE: 6/28/2021

ADMINISTRATION: _____ DATE: 6/29/2021

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

GLOUCESTER POLICE DEPARTMENT
Community Impact Unit
186 Main Street Suite 23
Gloucester, Ma 01930
Chief Ed Conley
Lieutenant Jeremiah Nicasro
(978) 325-5470

To: Chief Conley

From: Lieutenant Jeremiah Nicasro, Community Impact Unit

Date: June 23, 2021

Re: Community Impact Mobile Outreach Unit

Cape Ann Transportation Authority has agreed to donate a 16 passenger bus for the Community Impact Unit. The bus has been meticulously maintained by CATA it is currently Van #248 which is a 2013 Ford E-450, Elkhart ECII minibus (body on chassis) VIN 1FD4E4FSXDD00144 Mileage 129,238. Ron Garvey who runs our mechanics department at the DPW has inspected the bus and has given his full approval.

I am proposing the Gloucester Police Departments Community Impact Unit graciously agrees to accept this donation from CATA and we can transition the bus into a mobile Community Impact Unit Outreach vehicle. Our plans for the Community Impact Unit vehicle will be the following;

- Passenger seats will be removed from the bus. DPW has agreed to help us.
- We will use community support through our Gloucester Fund account and assistance through local businesses to fund the mobile outreach vehicle.
- We will purchase two freezers at a cost of approximately \$750.00
- Seaside Graphics is charging us \$650.00 to remove the CATA graphics
- Seaside Graphics will be charging us approximately \$2000.00 for putting our graphics on the bus.
- A generator/converter that the DPW will install will cost \$2200.00
- We will purchase backpacks for those who in need and fill them with life essentials, including non-perishable food, toilet paper, shampoo, soap, razors and

flashlights. Each back will be filled with life essentials and cost per backpack and its contents is roughly \$50.00 each. 100 backpacks; total \$5000.00

- We will have in the bus Narcan to distribute. Narcan cost \$50.00 per unit.
- Sleeping bags and tarps will be purchased and kept in the bus for those who are experiencing homelessness. Sleeping bags are \$30.00 each 20 units \$600.00
- -Purchase basketballs, whiffle ball bats/ball, baseball/softball bats/balls, street hockey equipment, baseball and softball gloves as well as other items. This estimated cost is \$3000.00 for sports and recreation equipment.
- Blue Lights and Sirens will be installed on bus for promotional reasons only, that cost is approximately \$1000.00 and will also install an electric horn and announcement radio.
- Ice Cream and food for our truck will be budgeted at \$2000.00 for three years.

The cost of getting the Community Impact Mobile Outreach Unit up and running is \$17,200.00. That cost will keep us up and running with supplies and outreach materials for approximately 3 years. **Our two community banks, Cape Ann Savings Bank and Bank Gloucester are each donating \$8600.00 to fully fund our new Mobile Outreach Bus and program.**

Our Mobile Community Impact Unit will be used to enhance our outreach efforts and the unit's mission to improve the quality of life with our community. During the summer months once a week we will choose a neighborhood to go to and hand out free ice cream to kids. We will also go to parks and playgrounds in our community to offer the city's youth opportunities to engage in sports and recreational activities throughout the year. So that the children and families get to know the officer, the officer who routinely patrols the designated area will be asked to participate in the local events. We will reach out to our partners, local businesses and community members to organize and participate in these activities. The mobile unit will allow us to expand our outreach efforts to persons experiencing homeless situations and enhance our capacity to provide backpacks and essentials to this population we served. The mobile unit will provide greater opportunities for Narcan distributions and trainings throughout the community. The mental health clinician and community navigator will also be able to utilize the vehicle as a mobile crisis outreach and response unit. The vehicle will have brochures from all the different agencies that the Community Impact Unit has partnered with. We will use the unit for all of our Community Policing events like, "Stuff our Cruiser", "Safety Day", and "Kops n Kids visits".

Our Community Impact Mobile Unit will be fully funded by donations that we have received through the Gloucester Fund and we hope to continue to receive support from local donations and fund raising efforts. If local businesses would like to offer support, they may put their logo on our mobile unit.

The City of Gloucester would be responsible for maintenance, gas, insurance and registration of the mobile unit.



