

CITY CLERK
GLOUCESTER, MA
10 APR -7 PM 4:02

City Council Standing Committees

BUDGET AND FINANCE

**Friday, April 9, 2010 – 4:30 p.m.
1st Floor Council Conference Room, City Hall**

AGENDA

1. Board of Health re: Substance Abuse
2. Other Business

COMMITTEES

**Councilor Steven Curcuru, Chair
Councilor Paul McGeary, Vice Chair
Councilor Jacqueline Hardy**

CC: Mayor,
Jim Duggan, CAO
Jack Vondras, BOH
Barry Boyce, Acting City Auditor



**City of Gloucester
Grant Application and Check List**

Granting Authority: State _____ Federal _____ Other FOUNDATION

Name of Grant: Proper Storage and Disposal of Prescription Drugs Initiative

Department Applying for Grant: HEALTH DEPARTMENT

Agency-Federal or State application is requested from: Health Resources in Action (HRiA), - a nonprofit public health organization dedicated to promoting individual and community health through prevention, health promotion, policy, and support of medical research. HRiA is the parent organization of The Medical Foundation division for medical research grants programs and philanthropic advisory services

Object of the application: This is a \$9,000 grant request to support and enhance the current drug disposal program in Gloucester

Any match requirements: NO

Mayor's approval to proceed: [Signature] 4/9/10
Signature Date

City Council's referral to Budget & Finance Standing Committee: _____
Vote Date

Budget & Finance Standing Committee: _____
Positive or Negative Recommendation Date

City Council's Approval or Rejection: _____
Vote Date

City Clerk's Certification of Vote to City Auditor: _____
Certification Date

City Auditor:
Assignment of account title and value of grant: _____
Title Amount

Grant Budget by line item account: _____

Auditor's distribution to managing department: _____
Department Date sent

NOTE: A copy of all grant paperwork must be submitted to the Auditor's Office

Proper Storage and Disposal of Prescription Drugs Initiative Request for Responses

Health Resources in Action, in collaboration with the Massachusetts Department of Public Health, is pleased to announce the availability of funding for MassCALL2 communities to develop an initiative for the proper storage and disposal of prescription drugs. The purpose of this initiative is to prevent the misuse, illegal and accidental use of prescription drugs and to encourage and increase the responsible storage and disposal of medicines from the home.

Data on the misuse, illegal and accidental use of prescription drugs come from a variety of sources including calls to US Poison Control Centers and self-reported use in nationally representative surveys of the population. According to the US Food and Drug Administration, "In 2007, there were 255,732 cases of improper medicine use reported to Poison Control Centers in the United States. Approximately 9% (23,783) involved accidental exposure to another person's medicine. Approximately five-thousand of these accidental exposure cases involved children 6 years and younger." Self-report data from the National Survey of Drug Use and Health (NSDUH) are used to estimate the prevalence of non-medical use of psychotherapeutics (pain relievers, tranquilizers, stimulants, and sedatives). The largest proportion of such use is among the class of psychotherapeutics defined as pain relievers. According to NSDUH data from 2007, 5.65% of Massachusetts residents 12 years of age and older reported non-medical use of pain relievers in the past year compared to 5.09% nationally and 4.27% among other northeast states. Broken down by age group, the estimate was 6.28% of youth ages 12-17 (compared to 5.58% among other northeast states), 15.32% of young adults ages 18-25 (compared to 12.28% among other northeast states), and 3.93% among Massachusetts residents 26 years of age or older (compared to 3.59% among other northeast states). As these data illustrate, non-medical use of pain relievers in the past year among Massachusetts residents exceeds both national levels and the levels observed in other northeast states across the lifecycle. The proper storage and disposal of prescription drugs is one method of helping to prevent improper use of/and accidental exposure to pain relievers and to other prescription medications in general.

This funding is available to currently funded MassCALL2 communities only. The focus of MassCALL2 is the reduction of unintentional fatal and non-fatal opioid overdoses. The purpose of this initiative is to prevent misuse, illegal and accidental use of prescription drugs and to encourage and increase the responsible storage and disposal of medicines from the home. This is not the focus of MassCALL2; however, this effort will complement the work that MassCALL2 communities are doing.

General Funding Information

- Eligible applicants: MassCALL2 funded communities only
- The applicant organization must be a municipality or a designated agency that is part of the MassCALL2 partnership
- Up to 15 awards ranging from \$5,000 up to \$10,000 will be awarded pending the number of applicants
- Funding period: April 20, 2010 - June 30, 2010
- Grantees will be notified by April 20, 2010 and grant funding will be made available to awarded recipients by May 1, 2010.

Selection Guidelines

- Grantees will follow the Office of National Drug Control Policy (ONDCP) guidelines for the "Proper Disposal of Prescription Drugs"
- Grantees will contact their local law enforcement and the Drug Enforcement Agency for further guidelines if they plan to conduct a drug take back program
- Response adequately addresses an identified community need
- Demonstrated capacity and readiness to implement the Proper Storage and Disposal of Prescription Drugs Initiative
- Degree of completeness and responsiveness to application questions
- Strength of work plan incorporating goals, measurable objectives, timelines, responsible person(s)
- Budget and Budget justification aligned with project activities

Application Submission Directions

- Only 1 application per municipality will be accepted.
- Responses should be no more than 2 double spaced pages (not including the budget and budget justification)
- E-mail application to Susan Downey, sdowney@hria.org
- Applications must be received by **Monday, April 12th at 5 PM**

Application Timetable

- Applications will be released on **Monday, March 29, 2010.**
- Applications are due on Monday, **April 12, 2010 at 5pm.**
- Award notifications will be sent out by **Tuesday, April 20, 2010.**
- Grant funding will be made available on or about **May 1, 2010.**

Proper Storage and Disposal of Prescription Drugs Initiative

Please provide the following information.

Municipality: City of Gloucester, Massachusetts

Date of submission:

	Program Contact	Fiscal Contact
Name	Joan Whitney, M.Ed., LCSW	
Title	Director of Substance Abuse Prevention Services	
Address	302 Washington Street Gloucester, MA 01930	
Phone	866-964-4602	
Fax		
Email	JWhitney@gloucester-ma.gov	

Funding Amount Requested: \$9,000.00

Please provide a brief project summary.

Proper Storage and Disposal of Prescription Drugs Initiative

Please respond to the questions below.

1. Statement of Need/Background
 - a. Please provide evidence of the need for a prescription drug storage/disposal initiative in your community.
 - b. Describe your capacity to implement this initiative and if applicable describe any previous community experience with a prescription drug disposal program.
 - c. Please indicate/describe the municipality's commitment to implementing this initiative.

2. Workplan

Please submit a workplan with measurable objectives and activities. Please also describe the process that the applicant will take to implement the workplan with responsible people and timelines identified.

3. Evaluation

Please submit a plan describing how the applicant will evaluate the effectiveness of this initiative.

4. Budget and Budget Justification

Please include a budget and a budget justification that is aligned with project activities. See attached for a sample budget worksheet.

Proper Storage and Disposal of Prescription Drugs Initiative
Budget Form Template

<u>Item</u>	<u>FTE</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Amount of In-Kind</u>	<u>Total</u>
Personnel					
Sub-Total Salaries					
Fringe Benefits					
Sub-Total Personnel					
Non-Employee Compensation					
Consultants					
Subcontractees					
Subtotal Non-Employee Compensation					
Operating Expenses					
Travel					
Equipment					
Supplies					
Printing					
Meeting Expenses					
Other					
Sub Total Operating Expenses					
Total Direct Expenses					
Indirect (not to exceed 12%)					
TOTAL Direct and Indirect Expenses					

Please include a separate budget justification.