



# City of Gloucester City Council

CITY HALL • GLOUCESTER • MASSACHUSETTS • 01930  
Telephone 508-281-9722 Fax 508-281-8472

CITY COUNCIL STANDING COMMITTEE  
Budget and Finance  
Thursday, March 25, 2010– 6:30 p.m.  
KYROUZ AUDITORIUM – 9 Dale Avenue, City Hall

## AGENDA

1. Unfinished Business:
  - A) Stormwater Utility Fee (Continued from 03/11/2010)
  - B) Special Budget Transfer Request (#10-24) (Continued from 03/11/2010)
  - C) Memo and Special Budgetary Request Transfer Request (#10-20) from Police Chief
2. “Friendly Eminent Domain Taking” of Parcel Known as I4-C2 and Loan Authorization
3. Memo from Police Chief re: Acceptance of \$2,700 grant from Southern Essex County Shannon Grant
4. Special Budgetary Transfer Request from Auditor’s Department
5. Memorandum from Senior Project Manager re: Federal Land and Water Conservation Fund Grant
6. Memorandum from Senior Project Manager re: Clean Air & Mobility Grant to Address Gloucester’s Summer Traffic Congestion
7. Report from City Auditor re: Accounts Having Expenditures Which Exceed Their Appropriations
8. Update from CFO/Treasurer’s Office on FY10 Budget
9. Other Business

## COMMITTEE

Councilor Steven Curcuru, Chair  
Councilor Paul McGeary, Vice Chair  
Councilor Jacqueline Hardy

### Committee members – Please bring relevant documentation

Back-up and Supporting Documentation all on file at the City Clerk’s Office, City Hall

CC: Mayor, Jim Duggan  
Jeff Towne  
Barry Boyce, Mary Richardson  
Steven Winslow.

**BUDGET & FINANCE COMMITTEE**

Thursday, March 25, 2010

AGENDA ITEMS

**DOCUMENTATION PREVIOUSLY ON FILE AS FOLLOWS:**

1. Unfinished Business:
  - A) Stormwater Utility Fee
  - B) Special Budget Transfer Request (#10-24)
2. "Friendly Eminent Domain Taking" of Parcel Known as I4-C2 and Loan Authorization on file in the City Clerk's Office and on line at City website

Chief Michael W. Lane

**Gloucester Police  
Department**

# MEMO

RECEIVED

FEB 25 2010

Mayor's Office

**To:** Jim Duggan, Chief Administrative Officer

**From:** Chief Michael W. Lane

**CC:**

**Date:** February 19, 2010

**Re:** Shannon Grant acceptance

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The Gloucester Police Department has been awarded a grant offered by the Metropolitan Area Planning Council through the Southern Essex County Shannon Grant initiative in the amount of \$ 2,700.00. Upon acceptance, the City is required to supply a 25% match of approximately \$ 660.00. The initial grant application is done by the Chief Paul Tucker of the Salem Police Dept, who is the regional administrator of the grant.

These funds are to be used to supplement the Gloucester Police Departments commitment to providing a School Resource Officer to the middle and high schools. In addition, it may allow for regional law enforcement initiatives.

I am requesting that the city accept the grant, which has been awarded to us in the past two years, for the furtherance of these goals. Thank you.



Chief Michael W. Lane

# COMMONWEALTH OF MASSACHUSETTS - STANDARD CONTRACT FORM



This form, to be used for New Contracts and Contract Amendments/Renewals, is jointly issued and published by the Executive Office for Administration and Finance (AEF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) for use by all Commonwealth Departments. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors should only complete sections marked with a "→". For Instructions and hyperlinks (italics), please view this form at: [www.mass.gov/osc](http://www.mass.gov/osc) under *Guidance For Vendors - Forms* or at [www.mass.gov/osd](http://www.mass.gov/osd) under *OSD Forms*.

→ <b>Contractor Legal Name (and d/b/a):</b> City of Salem	<b>Department MMARS Alpha Code and Name:</b> EPS Executive Office of Public Safety	
→ <b>Legal Address (from W-9):</b> 95 Margin Street, Salem, MA 01970	<b>Business Mailing Address:</b> 10 Park Plaza - Suite 3720, Boston, MA 02116	
→ <b>Payment Remittance Address (from W-9):</b> Same	<b>Billing Address (if different):</b>	
→ <b>Contract Manager:</b> Lieutenant Mary Butler	<b>Contract Manager:</b> Annette Connolly	
→ <b>E-Mail Address:</b> mbutler.spd@comcast.net	→ <b>Phone:</b> (978)-744-0171 x140	<b>E-Mail Address:</b> Annette.Connolly@state.ma.us
→ <b>Fac:</b> (978)-744-7825	→ <b>TTY:</b>	<b>Phone:</b> (617)-725-3370
→ <b>State of Incorporation (if a corporation) or "N/A":</b> N/A	<b>Fac:</b> (617)-725-0260	<b>TTY:</b>
→ <b>Vendor Code:</b> VC6000192137	<b>MMARS Doc ID(s):</b> SCEPSFY10SHANSALEM00	
<b>MMARS Object Code:</b> P01	<b>RFR/Procurement or Other ID Number (if applicable):</b>	
	<b>Account(s) Funding Contract:</b> 81000111	

**X NEW CONTRACT**

**COMPENSATION (Check only one):**  
 **Total Maximum Obligation of this Contract \$ 60,000.00**  
 **Rate Contract** (Attach details of rate(s) units and any calculations):

The following **COMMONWEALTH TERMS AND CONDITIONS** for this Contract has been executed and filed with CTR (Check only one):  
 **Commonwealth Terms And Conditions**  
 **Commonwealth Terms And Conditions For Human And Social Services**

**PROCUREMENT OR EXCEPTION TYPE (Check one option only):**  
 Single Department Procurement/Single Department User Contract  
 Single Department Procurement/Multiple Department User Contract  
 Multiple Department Procurement/Limited Department User Contract  
 Statewide Contract (OSD or an OSD-designated Department)  
 **Grant (as defined by 815 CMR 2.00)**  
 Emergency Contract (attach justification)  
 Contract Employee (Complete *Employment Status Form*)  
 Collective Purchase (attach OSD approval)  
 Legislative/Legal Exemption (attach authorizing language)  
 Other (Specify and attach documentation):

**ANTICIPATED START DATE:** December 15, 2009 (Enter the Date Contract Obligations may begin. Review Certification for Effective Date Below prior to entry.)

**CONTRACT END DATE:** December 31, 2010

**CONTRACT AMENDMENT/RENEWAL**

ENTER **CURRENT CONTRACT START and END DATES** (prior to amendment)  
 Current Start Date: \_\_\_\_\_ Current End Date: \_\_\_\_\_

**COMPENSATION:** (Check Either, "No Compensation Change"; "Maximum Obligation" or "Rate change". ATTACH Amended Scope and Budget to support Amendment.)  
 **NO Compensation Change** (Skip to "OTHER" section below and select change)  
 **Redistribute Budget Line Items (No Maximum Obligation Change)**  
 **Maximum Obligation Change.**  
 a) **Current Total Contract Maximum Obligation:** \$ \_\_\_\_\_  
 (Total Contract Maximum Obligation, including all prior amendments).  
 b) **Amendment Amount ("+" or "-"):** \$ \_\_\_\_\_  
 c) **NEW TOTAL CONTRACT MAXIMUM OBLIGATION:** \$ \_\_\_\_\_  
 **Rate Changes to Rate Contract**

**OTHER:** (Check option, explain under "Brief Description" below, and attach documentation.)  
 **Amend Duration Only** (No Compensation or Performance Change)  
 **Amend Scope of Services/Performance Only** (no budget impact.)  
 **Interim Contract** (Temporary Extension to complete new Procurement)  
 **Other:** (Describe Details and Attach documentation):

**ANTICIPATED START DATE:** \_\_\_\_\_ (Enter the Date Amendment Obligations may begin. Review Certification for Effective Date Below prior to entry.)

**NEW CONTRACT END DATE:** \_\_\_\_\_

→ **PROMPT PAYMENT DISCOUNTS.** Contractor has agreed to the following Prompt Pay Discounts for the listed Payment Issue Dates. See *Prompt Payment Discount Policy*:  
 \_\_\_ % Within 10 Days \_\_\_ % Within 15 Days \_\_\_ % Within 20 Days \_\_\_ % Within 30 Days OR, Check off the following if:  
 Contractor either claims hardship, or chooses not to provide PPD, or compensation is not subject to prompt pay discounts (grants, non-commodity or non-service compensation).

**BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT (Reference to attachments is insufficient):**  
 2010 Shannon Anti-Gang Grant.

**CERTIFICATIONS:** Notwithstanding verbal or other representations by the parties, or an earlier Start date listed above, the "Effective Date" of this Contract or Amendment shall be the latest date this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, a later Contract or Amendment Start Date specified above, or the date of any required approvals. By executing this Contract/Amendment, the Contractor makes, under the pains and penalties of perjury, all certifications required under the attached *Contractor Certifications*, and has provided all required documentation noted with a "→", or shall provide any required documentation upon request, and the Contractor agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein, including the terms of the applicable Commonwealth Terms and Conditions available at [www.mass.gov/osc](http://www.mass.gov/osc) under *Guidance For Vendors - Forms* or at [www.mass.gov/osd](http://www.mass.gov/osd) under *OSD Forms*, the terms of the attached *Instructions*, the Request for Response (RFR), solicitation (if applicable) or other authorization, the Contractor's response to the RFR or solicitation (if applicable), and any additional negotiated performance or budget provisions. The terms of this Contract shall survive its termination for the purpose of resolving any claim, dispute or other Contract action, or for effectuating any negotiated representations and warranties. **THE PARTIES HEREBY ALSO CERTIFY THAT (Check one option only):**

- the Contractor has NOT incurred any obligations triggering a payment obligation for dates prior to the Effective Date of this Contract or Amendment; OR
- any obligations incurred by the Contractor prior to the Effective Date of this Contract or Amendment (for which a payment obligation has been triggered) are intended to be part of this Contract/Amendment and shall be considered a final Settlement and Release of these obligations which are incorporated herein, and upon payment of these obligations, the Contractor forever releases the Commonwealth from any further claims related to these obligations.

**AUTHORIZING SIGNATURE FOR THE CONTRACTOR:**  
 → X: Paul F. Tucker Date: 1/7/2010  
 (Signature and Date Must Be Handwritten At Time of Signature)  
 → Print Name: Paul F. Tucker  
 → Print Title: Chief of Police

**AUTHORIZING SIGNATURE FOR THE DEPARTMENT:**  
 X: Sandra M. McCroom Date: 1/13/2010  
 (Signature and Date Must Be Handwritten At Time of Signature)  
 Print Name: Sandra McCroom  
 Print Title: Executive Director

Shannon Grant Budget: Quarter - Year 4

Gloucester Police	Date	Initiative	Hourly Rate	# Hrs	Total	Quarterly TTL	YTD TTL	Other	Total	Match
Reimbursable	Quarter 1	Dec 15 - March 31							\$2,700.00	\$660.00
Total Reimbursable										
Match										
Total Match										
Reimbursable										
	Quarter 2	April 1 - June 30								
Total Reimbursable										
Match										
Total Match										
Reimbursable										
	Quarter 3	July 1 - Sept 30								
Total Reimbursable										
Match										
Total Match										
Reimbursable										
	Quarter 4	Oct 1 - Dec 31								
Total Reimbursable										
Match										
Total Match										

**City of Gloucester  
Special Budgetary Transfer Request  
Fiscal Year 2010**

INTER-departmental requiring City Council approval - 6 Votes Required  
 INTRA-departmental requiring City Council approval - Majority Vote Required

TRANSFER # 10-SBT- 025 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: \_\_\_\_\_ AUDITOR \_\_\_\_\_

DATE: 2/25/2010 BALANCE IN ACCOUNT: \$ 550.00


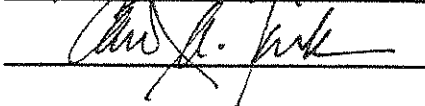
(FROM) PERSONAL SERVICES ACCOUNT # \_\_\_\_\_ *Unifund Account #*  
 \_\_\_\_\_  
 (FROM) ORDINARY EXPENSE ACCOUNT # \_\_\_\_\_ *Unifund Account #*  
101000.10.135.57300.0000.00.000.00.057  
Auditor, Dues & Subscriptions  
*Account Description*

DETAILED EXPLANATION OF SURPLUS: Did not subscribe to publications and memberships as expected

(TO) PERSONAL SERVICES ACCOUNT # \_\_\_\_\_ *Unifund Account #*  
 \_\_\_\_\_  
 (TO) ORDINARY EXPENSE ACCOUNT # \_\_\_\_\_ *Unifund Account #*  
101000.10.121.57100.0000.00.000.00.057  
Mayor, In-State Travel  
*Account Description*

DETAILED ANALYSIS OF NEED(S): To cover hotel and travel expenses for Assistant Auditor to attend the Mass. Municipal Auditors' & Accountants' Assoc. 3 Day Training Seminar at UMASS Campus Center (March 14-17, 2010)

TOTAL TRANSFER AMOUNT: \$ 470.00 NEW BALANCE IN ACCOUNTS AFTER TRANSFER  
 FROM ACCOUNT: \$ 80.00  
 TO ACCOUNT: \$ 1,140.48

APPROVALS:  
 DEPT. HEAD:  DATE: 3/8/10  
 ADMINISTRATION:  DATE: 3/10/10  
 BUDGET & FINANCE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 CITY COUNCIL: \_\_\_\_\_ DATE: \_\_\_\_\_

City Hall Annex  
Three Pond Road  
Gloucester, MA  
01930



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swinslow@gloucester-ma.gov

CITY OF GLOUCESTER  
COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Carolyn Kirk  
THRU: Sarah Garcia, Community Development Director  
FROM: Stephen Winslow, Senior Project Manager  
RE: Request to Submit Federal Land and Water Conservation Fund Grant Due March 31, 2010

DATE: March 10, 2010

The Community Development Department seeks your assent to submit a \$150,000 request for a Federal Land and Water Conservation Fund grant in order to fund focused recreational, accessibility and public safety improvements at Burnham's Field. This grant requires a \$150,000 match from the City which can be funded over the course of two years with Community Development Block Grant Funds.

Proposal Description

Burnham's Field is a 6.7 acre park located off Pleasant Street in Downtown Gloucester between Saint Ann's School and Burnham Street. Pedestrian access is from Pleasant Street and from Burnham Street on un-paved dirt paths that cross the grass. DPW vehicles access the field via a gate from the parking lot. Major renovations to the grass field were completed in 1984. The field currently has two softball/baseball diamonds, 2 basketball courts, a swing set and a play structure. The field area includes an unpaved parking lot and several lampposts that surround the play structure. Wood chips make up the surfaces beneath the swing set and play structure. These areas are not compliant with ADA standards.

Neighborhood residents have recently complained about vandalism, trash and unruly activity in the field. Police have a difficult time patrolling the area due to their inability to readily see or enter the area in a cruiser.

The project will allow the City to design and construct targeted improvements at Burnham's field to replace damaged fences and play equipment, improve accessibility for all residents and enhance to ability of the City and the neighborhood to maintain a safe park environment.

The City will hire a landscape design consultant to work with the neighborhood and Police Department to develop a list of affordable improvements that will:

1. enhance the play area
2. create accessible pathways that will also improve police access to patrol the field
3. encourage greater neighborhood use of the area through the inclusion of garden plots or other amenities.

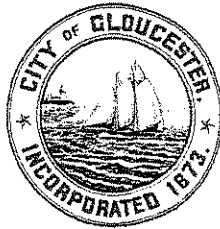
The project budgets \$50,000 for survey and design and \$250,000 for construction. A preliminary budget that lists possible improvements and a security camera system is included below.

Preliminary List of Improvements to Burnham's Field

<u>Improvement</u>	<u>Quantity</u>	<u>Unit</u>	<u>Cost/per Unit</u>	<u>Item Cost</u>
Accessible Play Structure	1	Structure	\$35,000	\$35,000
ADA Play Surface - Poured in Place	2800	Square Foot	\$15	\$42,000
Asphalt Walk - 8-foot wide	500	Linear Foot	\$110	\$55,000
Crushed Stone Walk 8-feet wide	720	Linear Foot	\$40	\$28,800
ADA Accessible Swings	2	Swing	\$2,000	\$4,000
Repair Fence - 4-feet high	140	Linear Foot	\$80	\$11,200
Landscaping Amenities				\$24,000
Water Line	400	Linear Foot	\$2	\$800
Water Line Connection	1	Connection	\$5,000	\$5,000
Meter/Pit	1	Meter	\$2,000	\$2,000
Security System	1	Camera	\$3,000	\$3,000
Lighting Improvements				\$60,000
Plaque	1	Stone	\$2,000	\$2,000
<b>Construction Total</b>				<b>\$272,800</b>
Contingency (10%)				\$27,200
Design/Survey				\$50,000
<b>Project Total</b>				<b>\$300,000</b>



City Hall Annex  
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01930



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CITY OF GLOUCESTER  
COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Carolyn Kirk

THRU: Sarah Garcia, Community Development Director  
Mark Cole, Department of Public Works

FROM: Stephen Winslow, Senior Project Manager

RE: Request to Submit Clean Air & Mobility Grant to Address Gloucester's Summer Traffic Congestion

DATE: March 10, 2010

The Community Development and Public Works Departments seek your assent to the submission of a \$200,000 grant request to the Clean Air & Mobility Grant program to address summer time traffic congestion through a combination of information technology and youth jobs. This grant requires a 20% (\$40,000) match from the City that we believe can be provided through improved revenue collections from summer beach parking.

Description of Grant Program

The Boston Metropolitan Planning Organization has merged several grant programs into the Clean Air and Mobility Program in order to offer regional and municipal agencies more flexibility in proposing and implementing programs to reduce air pollution. The range of projects includes:

- New or improved transit service;
- Small-scale improvements to roadway, intersection, bicycle, and pedestrian facilities; or
- Strategies to reduce traffic congestion.

There are \$2 million in funds available in federal fiscal year 2010 for projects and programs in the Boston MPO region that meet federal requirements. The deadline for proposals for funding in the Clean Air and Mobility Program is April 1, 2010. Regional transit authorities, municipalities, transportation management associations, chambers of commerce, and nonprofit transportation advocacy groups in the MPO region may submit proposals. All projects must have a public agency serve as fiscal agent.

Gloucester Proposal

This project will provide seed money to create a self-sustaining program to reduce congestion through a combination of a high-tech management of traffic heading to Gloucester's popular beaches and low-cost street improvements such as bicycle lanes.

The Gloucester Summer Mobility Management Program's overall goal is to reduce traffic congestion at and heading to popular Cape Ann Beaches by tracking and providing real-time information about the availability of parking at these beaches so that people can voluntarily choose to seek out alternative parking locations. Good Harbor and Wingersheek Beaches are on two-lane roads where vehicles waiting to park at beaches often back up and block traffic. Providing real-time information via signs, cell phone

and radio will allow efforts to divert travelers to open parking lots at other beaches such as those at Stage Fort Park.

Automated fee-collection and the sale of some non-resident parking spaces through a reservation system can provide additional revenues that can cover the match requirements of the grant for the first year. For the second and third year we expect the wages for the pedi-cab service to be self-sustaining.

The estimated start-up cost of this program will be \$150,000.

We also propose to seek \$50,000 to design and install low-cost street improvements such as bicycle lanes to increase bicycle safety between Stage Fort Park and East Main Street. Mapping developed by the Central Transportation Planning Staff indicates that this stretch of road poses the biggest safety risk in Gloucester. A review of the lay-out of Stacey Boulevard indicates that there is sufficient road width to accommodate bicycle lanes on a significant portion of this stretch without reducing traffic lanes. Many summer resort communities such as Cape Cod, Martha's Vineyard and Nantucket help manage the influx of summer traffic by developing better accommodations for bicyclists and encourage residents and tourists to bike as a way to avoid congestion. Bicycle lanes will help strengthen motorists awareness of the presence of bicyclists and also allow safer, shorter crossings for pedestrians along this stretch.

This could also allow the City to promote the development of bicycle rental and pedi-cab services from Stage Fort Park and the MBTA station that could reduce congestion and create youth jobs. Bike lanes will allow pedi-cabs and bicyclists the opportunity to pass through areas on Stacey Boulevard and Rogers Street where summer traffic backs up due to the closure of the Blyman Bridge. Bob Ryan of CATOC has indicated that previous efforts to run trolleys from Stage Fort Park have been unsuccessful since they become stuck in traffic. The pedi-cabs and bikes will be able to by-pass much of the back-up and wait at the start of the bridge.

The bicycle accommodations will be developed through a collaborative process with Downtown businesses and residents.

#### Structure of Partnership with Vehiclesense

Vehiclesense Inc. of Cambridge has offered to assist the City develop the Summer Mobility Management Program. The Mobility program has two key components:

- Automated beach parking payment for non-residents;
- Real-time parking availability information.

For beach parking, the project streamlines parking payment collection while optimizing customer convenience. The payment subsystem integrates existing E-ZPass/FastLane technology with a Parking Payment Platform ("P3"). This creates a highly secure system designed to use the existing electronic tolling collection equipment to provide beach-goers with a convenient, easy, unified method of payment. Fees collected electronically will be deposited directly into a city account via electronic.

The automated beach parking system includes traffic count systems that will provide real-time information about the remaining parking capacity for non-residents and residents through use of signs, 511 call systems and web applications. This information can be used to direct beach-goers to open parking areas. Beach-goers will spend less time driving to locations where the lots are full and queuing on narrow roads waiting for a parking spot that will not materialize.

Vehiclesense's participation will be funded through the service fee that is collected from E-Z Pass users, currently set at 4%. Vehiclesense indicates that the City can anticipate an increase in revenue collection that should off-set the 4% fee.

Grant Budget:

Automatic Beach Traffic Counters:	\$105,000
Traffic Information Signs and Alerts:	\$45,000
<u>Bicycle Lane Design &amp; Striping:</u>	<u>\$50,000</u>
<b>Total:</b>	<b>\$200,000</b>

**CITY OF GLOUCESTER  
AUDITOR'S OFFICE**

February 26, 2010

**RECEIVED**

FEB 25 2010

**Mayor's Office**

TO: CITY COUNCIL  
 FROM: CITY AUDITOR  
 RE: CODE OF ORDINANCE CHAPTER 2, ADMINISTRATION, ARTICLE III,  
 OFFICERS AND EMPLOYEES, DIVISION 6, CITY AUDITOR, S 2-104  
 p. 161, EFFECTIVE MARCH 1, 1986  
 cc: MAYOR CAROLYN KIRK

S 2-104 DUTY WHEN APPROPRIATIONS ARE EXHAUSTED  
 WHENEVER THE APPROPRIATIONS FOR ANY DEPARTMENT FOR ANY OBJECTS HAVE  
 BEEN EXHAUSTED, THE CITY AUDITOR SHALL COMMUNICATE THE FACT TO THE  
 MAYOR AND THE CITY COUNCIL, AND ALL EXPENDITURES THEREFORE SHALL CEASE  
 UNTIL A FURTHER APPLICATION IS DULY MADE.  
 AS OF THE WEEK ENDING February 26, 2010. THE FOLLOWING ACCOUNTS HAVE  
 EXPENDITURES THAT EXCEED THEIR APPROPRIATIONS:

<u>CITY ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>AMOUNT OVER</u>
101000.10.121.51100	Mayor Sal/Wage Perm Position	(\$20.63)
101000.10.152.51720	Personnel Unemployment Insurance	(\$9,652.26)
101000.10.163.51200	Registration, Sal/Wage Temp Pos.	(\$1,504.58)
101000.10.220.51300.	Fire Department, Sal/Wage Overtime	(\$18,977.04)
101000.10.220.51570	Fire Department, Workers Comp Pay	(\$12,365.58)
101000.10.423.51310.	DPW Snow/Ice Removal OT	(\$32,555.73)
101000.10.423.52970.	DPW Snow/Ice Removal Contract	(\$237,674.50)
101000.10.423.55410	DPW Snow/Ice Removal Sand & Salt	(\$177,676.28)
101000.10.510.51300	Public Health Sal/Wage Overtime	(\$50.37)
101000.10.543.57720	Veteran's Service, Medical	(\$6,453.91)
610000.10.480.57000	Water Enterprise, Water Const. Renew	(\$560.00)
<b>SCHOOL FUCTION CODE:</b>		
Fuction # 2331	Sped Paraprof/Inst. Aide	(\$290.94.)

