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**Gloucester Lyceum & Sawyer Free Library  
Building & Grounds Committee – Meeting Notice  
Monday, July 8, 2019**

2019 JUL -3 AM 10:10

The Monthly meeting of the Sawyer Free Library Building & Grounds Committee will be held on **Monday, July 8, 2019** at 4:30 PM in the Muzzey Room, Saunders House, Sawyer Free Library.

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Meeting Agenda

1. Call to Order
2. Welcome and Recent Developments
3. Approval of June 10, 2019 minutes
4. Interior Update –
  - a. Bathrooms Update
  - b. Purchase Soft Furniture
  - c. LED Lighting in Friend Room
  - d. AV Upgrade
  - e. The Library of Things update
  - f. Fire Suppression System
5. Exterior Update – Dan Ottenheimer
  - a. Asphalt to cement Dale Avenue sidewalk
  - b. Fountain update
  - c. Grounds update
  - d. Exterior Lighting: Dusk to Dawn
6. Saunders House Update – Mern Sibley
7. Open tickets – Fred Cowan
8. Facilities Manual update
9. Security
10. Additional camera Matz Gallery to porch: Decision
11. Items not reasonably anticipated by the Chair 48 hours in advance of the meeting. The listing of matters is those reasonably anticipated by the Chair which may be discussed at

the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

12. Adjourn

13. Next meeting: August 12, 2019 at 4:30