

**CITY OF GLOUCESTER  
Board of Health  
Minutes of the Meeting  
February 7, 2019  
5:30 p.m.  
City Hall Annex  
3 Pond Road  
Gloucester, MA 01930**

Board members present: Chairperson: Dr. Richard Sagall; Vice–Chairperson: Robert Harris; Claudia Schweitzer; and Joe Rosa. Present from the Health Department: Assistant Director: Max Schenk. Health Director, Karin Carroll was attending a Budget and Finance Committee meeting. Absent: Frederick Cowan.

The meeting started at 5:30 p.m.

This meeting was recorded by audio in accordance with State Open Meeting Law.

**PUBLIC ORAL COMMUNICATION**

There was no “Public Oral Communication”.

**APPROVAL OF MINUTES**

**MOTION** by Mr. Rosa to approve the Gloucester Board of Health minutes of the meeting of January 3<sup>rd</sup>, 2019 as written. **Seconded** by Ms. Schweitzer. **CARRIED.**

**STANDING COMMITTEE REPORTS**

There were no “Standing Committee Reports”.

**NEW BUSINESS**

**Discussion Regarding Permit and Review Fees Charged to Non-profit Organizations-**

*Mr. Schenk* stated that there are a number of fees that the Health Department charges or not charges to non-profit organizations. He stated that currently there is no clear, set standard. He stated that they are looking to the Board of Health for some guidance to set standards for fees charged to non-profit organizations since there is no guidance from city ordinances. The board discussed the issue of charging fees to non-profit organizations.

*Chairperson Sagall* asked if there was anyone in the audience that would like to speak for or against the issue. There was no one.

**MOTION** by Mr. Rosa that the Gloucester Board of Health request that all fees charged by the Health Department uniformly apply to all organizations with the exception of Gloucester Public Schools and city-funded managed projects absent any overarching city policies. **Seconded** by Ms. Schweitzer. **CARRIED.**

### **OLD BUSINESS**

There was no "Old Business".

### **MONTHLY REPORTS**

Presented by Max Schenk

The following "Monthly Report" was given to Board members.

#### **[January Monthly Report](#)**

*Mr. Schenk* stated that there is a new administrator at the Dental Center who has been wonderful and they just had a State inspection and they passed with no findings. *Chairperson Sagall* asked why there was a decrease in services at the Dental Center in December. *Mr. Schenk* stated that he will look into the discrepancy.

*Mr. Schenk* stated that Mrs. Nicaastro has been working part-time in the interim while they fill the food inspector position. He stated that they have three interviews tomorrow for the position.

*Mr. Schenk* stated that there is a compact grant application in progress as well as a regional senior grant to support the Mass in Motion program.

*Mr. Schenk* stated that Ms. Carroll was interviewed on the health chat which aired on Cape Ann TV on the sticker shock campaign and there was also a segment on vaping.

### **CONCERNS OF BOARD MEMBERS**

**Septic Review Subcommittee-** *Mr. Schenk* stated that the Septic Review Subcommittee needs to meet to discuss non-compliance issues. The board members discussed a date to meet in February.

**Alzheimer's Association -** *Chairperson Sagall* stated that he will look into the reason why the Alzheimer's association dropped out of the ADA's list of organizations supporting community water fluoridation.

**Next Regular Monthly Meeting Board of Health-** The next Board of Health monthly meeting will be on March 7, 2019 at the CATA Training Room at 5:30 p.m.

**MOTION** by Mr. Rosa to adjourn.  
Seconded by Mr. Harris. **CARRIED.**

MEETING ADJOURNED – 5:56 p.m.

Respectfully submitted,

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Bobbi Orlando

Accepted by:

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Richard Sagall, Chairperson

Documents Referenced:

February 2019 Board of Health Agenda

January 3, 2019 Board of Health Minutes

January 2019 Monthly Department Reports